

Time Record Edit & Authorization Form

Today's Date:

10-22-18

Employee Name:

Andrea Walker

Component

Location:

Reason for edit: (Check only ONE)

NO PUNCH

No punch due to no timecard

ERROR PUNCH

There is a punch, but it is incorrect

LUNCH EDIT

There is an error in the lunch punches

TIMECLOCK ERROR

The time/date were wrong on the timeclock

The timeclock did not calculate the time correctly

Additional or Other Employee/Employer Explanation:

DATE TO EDIT:

IN:

10:00am

LUNCH OUT:

1:05

LUNCH IN:

1:35

OUT:

4:35

Payroll Use Only

Employee Signature

Date

Manager Signature

Date

Today's Date: 10-22-18

Wally

10/22/18

Employee Signature

Date

Wally

10/23

Manager Signature

Date

Time Record Edit & Authorization Form

Today's Date:

10/23/18

Employee Name:

Anita Weller

Component

Location:

Reason for edit: (Check only ONE)

NO PUNCH

No punch due to no timecard

ERROR PUNCH

There is a punch, but it is incorrect

LUNCH EDIT

There is an error in the lunch punches

TIMECLOCK ERROR

The time/date were wrong on the timeclock

The timeclock did not calculate the time correctly

DATE TO EDIT:

IN:

9:50

LUNCH OUT:

1:05

LUNCH IN:

1:35

OUT:

4:23

Payroll Use Only

Additional or Other Employee/Employer Explanation:

Employee Signature

Date

Manager Signature

Date

10/24/18

Time Record Edit & Authorization Form

Today's Date:

10-25-18

Employee Name: Andrea Walker

Component _____ Location: _____

Reason for edit: (Check only ONE)

 NO PUNCH*No punch due to no timecard* **ERROR PUNCH***There is a punch, but it is incorrect* **LUNCH EDIT***There is an error in the lunch punches* **TIMECLOCK ERROR***The time/date were wrong on the timeclock**The timeclock did not calculate the time correctly***Additional or Other Employee/Employer Explanation:**

DATE TO EDIT:

IN:

9:55

LUNCH OUT:

1:30

LUNCH IN:

2:00

OUT:

4:45

Payroll Use Only

Employee Signature

Date

Manager Signature

Date



Morgan Fiorenza <morgan@acrobotoutsourcing.com>

Acrobat - Anita Walker

Allums, Brittney <Allums-Brittney@aramark.com>
To: Morgan Carr <morgan@acrobotoutsourcing.com>
Cc: "Hamrick-Petty, Mary" <Hamrick-Petty-Mary@aramark.com>, "gil@acrobotoutsourcing.com" <gil@acrobotoutsourcing.com>, "ivy@acrobotoutsourcing.com" <ivy@acrobotoutsourcing.com>

Thu, Oct 25, 2018 at 7:35 AM

Hi Morgan,

Kronos has blocked us out from entering Anita's time from yesterday. It is listed below. My apologies

In: 9:45a

Break out: 1:000p

Break in: 1:30p

Out: 4:24p

Thanks,

Brittney Allums | Aramark | Food Service Director | Kohl's Dallas

17655 Waterview Parkway, Dallas, Texas, 75252

M: 817-235-8309

Tell us what you think. Your feedback matters.

YourDiningVoice.com



From: Morgan Carr [mailto:morgan@acrobotoutsourcing.com]
Sent: Sunday, October 21, 2018 7:08 PM
To: Allums, Brittney <Allums-Brittney@aramark.com>
Cc: Lee, Chee Wee <Lee-CheeWee@aramark.com>; Hamrick-Petty, Mary <Hamrick-Petty-Mary@aramark.com>

FW: Ramon

1 message

Allums, Brittney <Allums-Brittney@aramark.com>
To: Ivy Fielden <ivy@acrobotoutsourcing.com>

Tue, Oct 30, 2018 at 8:51 AM

Hi Ivy,

Attached are Ramon's hours from Friday.

Thank you!

Brittney Allums | Aramark | Food Service Director | Kohl's Dallas
17655 Waterview Parkway, Dallas, Texas, 75252
M: 817-235-8309

-----Original Message-----

From: Brittney Allums [mailto:allums.brittney@icloud.com]
Sent: Tuesday, October 30, 2018 8:48 AM
To: Allums, Brittney <Allums-Brittney@aramark.com>
Subject: Ramon

2 attachments



IMG_4761.JPG
1928K

 **ATT00001.txt**
1K

FW: Anita hours

1 message

Allums, Brittney <Allums-Brittney@aramark.com>
To: Ivy Fielden <ivy@acrobotoutsourcing.com>

Wed, Oct 31, 2018 at 9:50 AM

My apologies Ivy, they are attached.

Brittney Allums | Aramark | Food Service Director | Kohl's Dallas
17655 Waterview Parkway, Dallas, Texas, 75252
M: 817-235-8309

-----Original Message-----

From: Brittney Allums [mailto:allums.brittney@icloud.com]
Sent: Tuesday, October 30, 2018 7:05 PM
To: Allums, Brittney <Allums-Brittney@aramark.com>
Subject: Anita hours

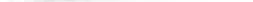
6 attachments



IMG_4763.JPG
1923K



IMG_4764.JPG
2083K



IMG_4765.JPG
1960K



 ATT00001.txt
1K

 ATT00002.txt
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