

RIOOT ATLANTA AIRPORT GATEWAY

Missed Punches Sign In and Out Sheet

Department Name: Banquet

How to

[illegible]

Authorized by

17	HR USE ONLY
26	Associate paid the correct hours but wrong rate; Security detail; Transportation wages
28	RmSv service charge, Group gratuities
31	Associate must provide a certificate from the court
32	Up to three days off
40	Calculated by Payroll
41	To add hours missed or hours worked in another department (must enter hours and \$)
45	Cash awards; FD upgrades; Incentive payments

Missed Punches Sign In and Out Sheet

Department Name: Banquet

STUDENT

Authorized By:

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	HR USE ONLY
17 Retroactive Pay Adjustment	
26 Current Misc Wage Adjustment	Associate paid the correct hours but wrong rate; Security detail; Transportation wages
28 Misc Service Charge Distribution	RmSv service charge; Group gratuities
31 Jury Duty	Associate must provide a certificate from the court
32 Bereavement	Up to three days off
40 Overtime Premium Pay Adjustment	Calculated by Payroll
41 Regular Pay Adjustment (Prev Wk)	To add hours missed or hours worked in another department (must enter hours and \$)
45 Misc Cash Award	Cash awards; FD upgrades; Incentive payments



Kathy Garcia <kathy@acrobatoutsourcing.com>

Timesheets

1 message

O'reilly, John <John.J.O'reilly@marriott.com>

Mon, Oct 22, 2018 at 4:25 PM

To: "Kathy Garcia (kathy@acrobatoutsourcing.com)" <kathy@acrobatoutsourcing.com>

Cc: "Greg Price (greg@acrobatoutsourcing.com)" <greg@acrobatoutsourcing.com>, "Robert Jones (robert@acrobatoutsourcing.com)" <robert@acrobatoutsourcing.com>

Here we go guys

Keyshia didn't out on 10-19-18, her out time is 6:45pm

Thanks

John O'Reilly

Dual Director of Event Operations

Atlanta Airport Marriott Gateway & Renaissance Atlanta Airport Gateway Hotel

2020 Convention Center Concourse & 2081 Convention Center Concourse

Atlanta, GA 30337

john.j.o'reilly@marriott.com

☎ Phone 404.443.8624

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Missed_Punches_Sign_In_and_Out_Sheet

Weekending Date; 10-7-97

Department Name: Banquet

Authorized By _____

Retroactive Pay Adjustment	17	HR USE ONLY
Current Misc Wage Adjustment	26	Associate paid the correct hours but wrong rate; Security detail; Transportation wages
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Overtime Premium Pay Adjustment	40	Calculated by Payroll
Regular Pay Adjustment (Prev Wk)	41	To add hours missed or hours worked in another department (must enter hours and \$)
Misc Cash Award	45	Cash awards; FD upgrades; Incentive payments

[illegible]

Missed Punches Sign In and Out Sheet

Display Name: Banquet

Department Name: Banquet

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Authorized By:

James R. Roth
in wages

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26

28

31

32

40

41

45

Associate paid the correct hours but wrong rate; So

RmSv service charge; Group gratuities

Associate must provide a certificate from the court

Up to three days off

Calculated by Payroll

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Cash awards; FD upgrades; Incentive payments