

Time Sheet

2033 Monroe Dr., Suite B

Atlanta, GA 30324

PHONE: 404-806-7722

FAX: 404-806-7601

www.drakestaffing.net

CLIENT NAME Acrobat

LOCATION

ADDRESS

CITY

STATE

ZIP

REPORTING TO

DEPT

DRAKE STAFFING EXECUTIVE

CONTACT NUMBER

EMPLOYEE NAME (Please Print)	LAST 4 OF SS#	DATE WORKED	START TIME	END TIME	ALL BREAKS	TOTAL HOURS	5 = HIGHEST			1 = LOWEST		
							ATTITUDE	APTITUDE	APPEARANCE	ATTITUDE	APTITUDE	APPEARANCE
1 <u>Ammar Koonce</u>	<u>7092</u>	<u>10/9</u>	<u>6AM</u>	<u>9:15pm</u>	<u>30</u>		5 4 3 2 1	5 4 3 2 1	5 4 3 2 1			
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												

EMPLOYEE
SIGNATURE

[Signature]

TOTAL HOURS:

CLIENT NAME (Please Print) _____ DATE _____ TIME _____

CLIENT SIGNATURE _____

This client signature acknowledges that the following hours are correct and that it is understood there will be a 4 hour minimum per associate assigned to the Time Sheet that has been signed in at the appropriate start time

Time Sheet

2033 Monroe Dr., Suite E

Atlanta, GA 30324

PHONE: 404-806-7722

FAX: 404-806-7601

www.drakestaffing.net

CLIENT NAME: Accobad

LOCATION

ADDRESS

CITY

STATE

ZIP

REPORTING TO

DRAKE STAFFING EXECUTIVE

CONTACT NUMBER

EMPLOYEE NAME (Please Print)	LAST 4 OF SS#	DATE WORKED	START TIME	END TIME	ALL BREAKS	TOTAL HOURS	5 = HIGHEST			1 = LOWEST		
							ATTITUDE	APTITUDE	APPEARANCE	ATTITUDE	APTITUDE	APPEARANCE
1 Annmarie Koonce	7092	10/10	12:45p	8:45pm	30		5 4 3 2 1	5 4 3 2 1	5 4 3 2 1			
2 Annmarie Koonce	7092	10/11	12:45p	7:00pm	30							
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												

EMPLOYEE
SIGNATURE

[Signature]

TOTAL HOURS:

CLIENT NAME (Please Print)

CLIENT SIGNATURE

DATE

TIME

This client signature acknowledges that the following hours are correct and that it is understood there will be a 4 hour minimum per associate assigned to the Time Sheet that has been signed in at the appropriate start time.