



Thank you for ordering from Acrobat Outsourcing. Below are the employees we have scheduled for your upcoming job.  
 Your invoice will be based on the hours reported on this time slip.  
 Please ensure all employees sign in and out on this sheet and you sign the bottom confirming the hours.  
 Once this job is completed please click the link in the email that was sent with this time slip.

You can also go to [www.taborca.net/hours](http://www.taborca.net/hours) and enter the Job ID that is listed below.  
 From there please confirm the hours worked and make any adjustments necessary.

Once all hours have been electronically submitted, you may choose to print an invoice directly from our site or wait to receive an invoice via email.

**ALL COMPLETED TIME SLIPS SHOULD BE SUBMITTED BY THE NEXT DAY.**

**FOR ANY STAFFING EMERGENCIES, PLEASE CALL 404-806-7722**

All injuries, regardless of severity, must be reported to an Acrobat Manager.  
 Additionally, employees must call 1-800-252-5275 and provide the Acrobat code: DS9000 to complete a report.

ATL

To: Marietta Hotel and Conference - Melinda Suchman  
[william.garrett@hilton.com](mailto:william.garrett@hilton.com); [melinda.suchman@hilton.com](mailto:melinda.suchman@hilton.com)

JobID: 252977 Servers

	Date	Employee	Position	Report Time	Time In	Break Start	Break End	Time Out	Total Hrs	Rating	Initial
1	10/22/2018	Al-Uqdah, Madinah	Banquet Server	5:00 AM							
2	10/22/2018	Hunter, Elisha	Banquet Server	5:00 AM							
3	10/22/2018	Small, Bruce	Banquet Server	5:00 AM	5 AM	11:30 AM	12:30 PM	8:00 PM	8.5		BS
4	10/22/2018	Styles-Johnson, T'keyah	Banquet Server	5:00 AM							
5	10/22/2018	Williams, Keela	Banquet Server	5:00 AM							
6	10/23/2018	Castro, Rudy	Banquet Server	5:00 AM	5:00 AM	1 PM	1:30 PM	1:45 PM	8.25		
7	10/23/2018	Lopez, Hector	Banquet Server	5:00 AM	5:00 AM	1 PM	1:30 PM	1:45 PM	8.25		
8	10/23/2018	Loredh, Julio	Banquet Server	5:00 AM	5:00 AM	1 PM	1:30 PM	1:45 PM	8.25		
9	10/23/2018	Small, Bruce	Banquet Server	5:00 AM							
10	10/23/2018	Styles-Johnson, T'keyah	Banquet Server	5:00 AM	5:00 AM			1:30 PM	8.25		
11	10/23/2018	Wade, Maurice	Banquet Server	5:00 AM							
12	10/23/2018	Williams, Eric	Banquet Server	5:00 AM	5:00 AM			1:30 PM	8.75		E.W.
13	10/23/2018	Williams, Keela	Banquet Server	5:00 AM							
14	10/23/2018	Ezell, Erika	Banquet Server	3:00 PM	3:00 PM	15 min.		9:00 PM	5.75		E.E.
15	10/23/2018	Hoehn, Mary	Banquet Server	3:00 PM	3pm			10:15 PM	5.25		
16	10/23/2018	Small, Bruce	Banquet Server	3:00 PM							
17	10/23/2018	Hunter, Elisha	Banquet Server	4:00 PM							
	<del>10/23/2018</del>	<del>Small, Bruce</del>	<del>Banquet Server</del>	<del>5:00 PM</del>	<del>5:00 PM</del>			<del>5:00 PM</del>	<del>6</del>		<del>EL</del>

10/11/23/2018 Nyles Robert

10/10/25/2018 Nyles, Robert

5:00pm - 8:00pm 4

19	10/23/2018	Nakas, Kristine	Banquet Server	4:00 PM										
20	10/24/2018	Loredh, Julio	Banquet Server	5:00 AM										
21	10/24/2018	Small, Bruce	Banquet Server	5:00 AM										
22	10/24/2018	Williams, Keela	Banquet Server	5:00 AM										
23	10/24/2018	Castro, Rudy	Banquet Server	5:30 AM										
24	10/24/2018	Ezell, Erika	Banquet Server	5:30 AM										
25	10/24/2018	Lopez, Hector	Banquet Server	5:30 AM										
26	10/24/2018	Hosley, Brandon	Banquet Server	5:00 PM										
27	10/24/2018	Richardson, Rachel	Banquet Server	5:00 PM										
28	10/24/2018	Richardson, Rebekkah	Banquet Server	5:00 PM										
29	10													

Client Approval Signature *msuchman*

*Kinthy* *Rodgers* *10/23/2018* *3<sup>30</sup> - 9<sup>00</sup> pm* *5.5*

*82.5*