



Job # 253237

Thank you for ordering from Acrobat Outsourcing. Below are the employees we have scheduled for your upcoming job.

Your invoice will be based on the hours reported on this time slip.

Please ensure all employees sign in and out on this sheet and you sign the bottom confirming the hours.

Once this job is completed please click the link in the email that was sent with this time slip.

You can also go to [www.taborca.net/hours](http://www.taborca.net/hours) and enter the Job ID that is listed below.

From there please confirm the hours worked and make any adjustments necessary.

Once all hours have been electronically submitted, you may choose to print an invoice directly from our site or wait to receive an invoice via email.

ALL COMPLETED TIME SLIPS SHOULD BE SUBMITTED BY THE NEXT DAY.

FOR ANY STAFFING EMERGENCIES, PLEASE CALL 404-806-7722

All injuries, regardless of severity, must be reported to an Acrobat Manager.

Additionally, employees must call 1-800-252-5275 and provide the Acrobat code: DS9000 to complete a report.

ATL

To: Flik - Voya Financial - Kimberly  
kimberly-few@compass-usa.com

Cook

JobID: 253237 Bartender

	Date	Employee	Position	Report Time	Time In	Break Start	Break End	Time Out	Total Hrs	Rating	Initial
✓	10/23/2018	Curtis, David	Bartender -full bar	3:00 PM	3 PM	-	-	7 pm	4	5 star	DJC
✓	10/24/2018	David Curtis	Server	6 AM	6 AM	2:30	3:00	7:30 PM	13	5 star	DJC

Client Approval Signature

Kim Few

\$12  
\$11

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**Time Sheets - Voya**

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**Langan, Melissa** <Melissa.Langan@compass-usa.com>  
To: Jaquelyn Gonzalez <jaquelyn@acrobatoutsourcing.com>

Mon, Oct 29, 2018 at 9:39 AM

On 10/23/18 his time is 9:30am-3pm with a lunch break from 1:30pm-2pm.

This is for Patricks time

46 11

Thanks,

melissa l.

**melissa** langan | operations controller

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**FLIK** hospitality group

The Coca-Cola Company

one coca cola plaza atlanta ga 30313

office 404.515.5681 | cell 404.710.1435 | fax 404.515.2321

melissa.langan@compass-usa.com | melangan@coca-cola.com | www.flik-usa.com

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**From:** Jaquelyn Gonzalez <jaquelyn@acrobatoutsourcing.com>

**Sent:** Monday, October 29, 2018 9:31 AM

**To:** Langan, Melissa <Melissa.Langan@compass-usa.com>

**Subject:** [Ext] Re: Time Sheets - Voya

This email contains a link or attachment. Please make sure it's from a trusted source before you open the attachment or click on the link

Hey Melissa,

[Quoted text hidden]

[Quoted text hidden]

This e-mail message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential or exempt from disclosure under applicable law. If