



Thank you for ordering from Acrobat Outsourcing. Below are the employees we have scheduled for your upcoming job.

Your invoice will be based on the hours reported on this time slip.

Please ensure all employees sign in and out on this sheet and you sign the bottom confirming the hours.

Once this job is completed please click the link in the email that was sent with this time slip.

You can also go to www.taborca.net/hours and enter the Job ID that is listed below.

From there please confirm the hours worked and make any adjustments necessary.

Once all hours have been electronically submitted, you may choose to print an invoice directly from our site or wait to receive an invoice via email.

ALL COMPLETED TIME SLIPS SHOULD BE SUBMITTED BY THE NEXT DAY

**FOR ANY STAFFING EMERGENCIES, PLEASE CALL OUR 24 HOUR NUMBER AT
(800) 236-2276 ext. 2207**

All injuries, regardless of severity, must be reported to an Acrobat Manager. Additionally, employees must call 1-800-252-5275 and provide the Acrobat code: 981100 to complete a report.

ATX

To: Southwestern University - xan
kooncex@southwestern.edu, shearerrd@southwestern.edu, penneyp@southwestern.edu,

512-863-1515 Saturday

JobID: 253525 6 Bartenders

Client Approval Signature:

Dyana Shee - SU Hospitality House Mgr.
(Dyana Shearer)

Patti Penney ~~Seiliva~~ Seiliva
NICO ~~Decade~~ Decade
Party ~~Party~~

Fri 10/26/18

7:30 Bartenders

7:00 Ray Rodriguez

12:00

7:30 Latisha Taylor

12:00

7:30 Norma Flores

12:00

8:30 Phyllis Bowser

12:00 P. Bowser

7:30 Endriaz (Nico) Garza

12:00 Endriaz

→ Nico did not stay until midnight. He was working a
decade party that was shut down by 10:00pm and
I did not have room or need for him at the Hospitality House
and he went home less than happy.

Dana Shear

SH Hospitality House Mgr