

Agency labor time sheet
 Lewisville Independent School District

Agency Please circle one
 Pacesetter One Source Results Majesty Acrobat
 School Parkway

Agency staff employee name (please print) Elba Diaz

Date	Time In	Time Out	Hours Worked	Daily Employee Signature	Daily Manager Signature
	Monday				
	Tuesday				
10-24-17	Wednesday	8: AM	8:10 PM	Elba Diaz	Meg Wobulnik
	Thursday		6:17		
	Friday				

Total Hours 6:17

Manager Signature Meg Wobulnik

please print Manager name Meg Wobulnik

Manager or designee verifies and signs daily
 Write "No Show" in Time In/Out column if employee is a no show
 Manager completes Total Hours box on Friday and signs
 Manager Fax to their Supervisor on Friday by end of day

Agency labor time sheet
 Lewisville Independent School District

Agency Please circle one:
 Link Acrobat Results Keystaff Spur
 School Porter

Agency staff employee name (please print) MARIA GONZALEZ

Date	Time In	Time Out	Hours Worked	Daily Employee Signature	Daily Manager Signature
10-22-18	Monday	8 AM	2:05 PM	<u>[Signature]</u>	<u>Meg Wolnik</u>
10-23-18	Tuesday	8 AM	2:05 PM	<u>[Signature]</u>	<u>Meg Wolnik</u>
	Wednesday				
	Thursday				
	Friday				

Total Hours

12.17
4 hr 5 min

Manager Signature

Meg Wolnik

Meg Wolnik
 please print Manager name

Manager or designee verifies and signs daily
 Write "No Show" in Time In/Out column if employee is a no show
 Manager completes Total Hours box on Friday and signs
 Manager Fax to their Area Manager on Friday by end of day