

MARRIOTT ATLANTA AIRPORT GATEWAY

Missed Punches Sign In and Out Sheet

254628

Weekending Date: 11/16

Department Name: Banquet

REMEMBER: INCLUDE MEAL/REST

Associate Name	Date	TIME IN	TIME OUT	TIME IN	TIME OUT	Misc Code	Associate Signature	Captain Signature	Comment/Reason
Kandisha Bailey	11/11/18	3:00pm	3:00pm				K Bailey		
Sharon Miller	11-11-18	3:30pm		5pm	Due to		Sharon Miller		
Whitney A. Goehman	11/11/18	3:30pm	3:00pm				Whitney A. Goehman		
Brue Small	11/11/18	3:30pm	3:00pm				Brue Small		
Terry Robinson	11/11/18	3:30pm	3:00pm				Terry Robinson		
Pamela Davis	11/11/18	3:30pm	8:30pm				Pamela Davis		
Tasha Glover	11/11/18	3:30pm	3:00pm				Tasha Glover		
Andrea Cross	11/11/18	3:30pm		3:00	11pm		Andrea Cross		
Pamela Brooks	11/11/18	3:30pm		3:00pm	11pm		Pamela Brooks		
Heather Frost	11/11/18	3:30pm		7:30			Heather Frost		
Samuel R. Williams	11/11/18	3:30pm			7:30pm		Samuel R. Williams		
Robert Reynolds	11/11/18	3:30		7:30			Robert Reynolds		
ASHLEY WILLIAMS	11/11/18	3:30		7:30pm			ASHLEY WILLIAMS		
Vasea Bailey	11/11/18	3:30pm	3:00pm				Vasea Bailey		
William Bailey	11/11/18	3:30pm	3:00pm				William Bailey		

Authorized By:

M. McElroy

430

Associate paid the correct hours but wrong rate; Security detail; Transportation wages

RmSv service charge; Group gratuities

Associate must provide a certificate from the court

Up to three days off

Calculated by Payroll

To add hours missed or hours worked in another department (must enter hours and \$)

Cash awards; FD upgrades; Incentive payments

- 17 Retroactive Pay Adjustment
- 26 Current Misc Wage Adjustment
- 28 Misc Service Charge Distribution
- 31 Jury Duty
- 32 Bereavement
- 40 Overtime Premium Pay Adjustment
- 41 Regular Pay Adjustment (Prev Wk)
- 45 Misc Cash Award