

PHONE
404-806-7722

Acrobat Outsourcing

FAX
404-806-7601

CLIENT NAME		DATE		11-26-2018		G: Good		E: Excellent		
DEPARTMENT		DAY		Monday		NI: Need Improvement				
REPORT TO		TIME				R/NR: Repeat / No Repeat				
NAME	SIGNATURE	IN	OUT	BREAK	TOTAL HR	PROMPTNESS	APPEARANCE	PERFORMANCE	ATTITUDE	R / NR
Larissa Mathis	Larissa Mathis	6:50	3:25	30	8.08		Cook			
Joe Guzman	Joe Guzman	7:00	3:45	30	8.25		Cook			
Keith Booker	Keith Booker	7:10	4:30	30	8.83		dishw			
Tyrone Butler	Tyrone Butler	7:00	3:20	30	7.83		Cook			
N. Whitehead	N. Whitehead	7:00	3:15	30	7.75		Cook			
Mylesha Cooper	Mylesha Cooper	6:00	3:40	30	9.18		Event Help / Stak			
Melvin Beale	Melvin Beale	7	3:22	30	7.87		Cook			
TO BE COMPLETED BY CLIENT										
I certify that the server(s) successfully completed the amount of time stated above and is entitled to full pay for the services rendered to us										
COMMENTS										

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DEPARTMENT		DAY		NI: Need Improvement						
REPORT TO		TIME		R/NR: Repeat/No Repeat						
NAME	SIGNATURE	IN	OUT	BREAK	TOTAL HR	PROMPTNESS	APPEARANCE	PERFORMANCE	ATTITUDE	R/NR
Myeshia Cooper	Myeshia Cooper	6:05	4:50	30	10.25					
Melvin Battle	Melvin Battle	7:00	3:30	30	8					
Larissa Mathis	Larissa Mathis	6:55	2:00	30	7.58					
Lynne Butler	Lynne Butler	7:00	2:20	30	6.83					
Derrell Cooper	Derrell Cooper	7:00	3:30	30	8					
Vickie Russell	Vickie Russell	8:00	4:30	30	8					
Sharna Cooper	Sharna Cooper	3:30	9:00	—	4.5					
Regina Edwards	Regina Edwards	7:00	3:30	30	8					
Tanya Morris	Tanya Morris	7:00	3:30	30	8					
Andrea Cross	Andrea Cross	3:45	8:00	—	4.25					
Keith Booker	Keith Booker	7:00	4:00	30	9.33					
Vincent Hudson	Vincent Hudson	4:00	8:00	—	4					
Brandon Hudson	Brandon Hudson									

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CLIENT NAME			DATE	11-28-18		G: Good E: Excellent				
DEPARTMENT	NCL		DAY	Wednesday		NI: Need Improvement				
REPORT TO			TIME			R / NR: Repeat / No Repeat				
NAME	SIGNATURE	IN	OUT	BREAK	TOTAL HR	PROMPTNESS	APPEARANCE	PERFORMANCE	ATTITUDE	R / NR
✓ Tyrone Butler	Tyrone Butler	6:00	11:00	—	5					
✓ Laci Samuels	Laci Samuels	6:45	3:30	30	8.25					
✓ Kareem Hutchinson	Kareem Hutchinson	7:00am	3:00pm	30	7.5					
✓ Derrell Cooper	Derrell Cooper	7:00	3:30	30	8					
✓ Regina Edwards	Regina Edwards	7:00	3:32	30	8.03					
✓ Keith Booker	Keith Booker	7:00	4:00	30	8.5					
TO BE COMPLETED BY CLIENT										
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COMMENTS										

SIGNATURE	NAME	TITLE	DATE
	RBF	11/28/18	6-24

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PROOF OF PERFORMANCE & TIME SHEET											
CLIENT NAME		DATE		G: Good E: Excellent							
DEPARTMENT		DAY		NI: Need Improvement							
REPORT TO		TIME		R / NR: Repeat / No Repeat							
NAME	SIGNATURE	IN	OUT	BREAK	TOTAL HR	PROMPTNESS	APPEARANCE	PERFORMANCE	ATTITUDE	R / NR	
Mylesha Cooper	Mylesha Cooper	6:20	5:40	30	10.5						
Larissa Math	Larissa Math	6:35	5:30	30	8.4						
Regina Edwards	Regina Edwards	7:00	3:30	30	8						
Marceem Hutchinson	Marceem Hutchinson	7:00am	3:00	30	7.5						
Derroft Cooper	Derroft Cooper	7:00am	3:00	30	7.5						
Tyame Butler	Tyame Butler	6:00	3:20	30	8.83						
Larissa Math	Larissa Math	2:30pm	7:00pm		BARTENDER		4.5				
Donelle Gault	Donelle Gault	2:30	7:00		B		4.5				
Kimberly Barnes	Kimberly Barnes	2:30	7:00		BARTENDER		4.5				
Brianna Dennis	Brianna Dennis	2:30	7:00		BARTENDER		4.5				
Keith Booker	Keith Booker	7:00	3:30	30	8						
Vincent Hudson	Vincent Hudson	2:30	7:00		BARTENDER		4.5				
ROONEY McCRENON	ROONEY McCRENON	2:30p	7:00p		Bar		4.5				
Abraham Toure	Abraham Toure	3:30p	7:00p		Server		3.5				
AndreACross	AndreACross	3:30	8:45		Waiter		4.75				

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CLIENT NAME		DEPARTMENT		REPORT TO		DATE	DAY	TIME	PERFORMANCE				
						11/30/2018	Friday		G: Good	E: Excellent	NI: Need Improvement	R/NR: Repeat / No Repeat	
NAME	SIGNATURE	IN	OUT	BREAK	TOTAL HR	PROMPTNESS	APPEARANCE	PERFORMANCE	ATTITUDE	R/NR			
257332 - ✓ Lyane Butler	Lyane Butler	6:15	3:00	30	8.25								
257378 - ✓ Monisha Cooper	Monisha Cooper	6:15	12:00	30	5.25								
257332 - ✓ Regina Edwards	Regina Edwards	7:00	3:30	30	8								
11 - ✓ Kareem Hutchinson	Kareem Hutchinson	7:00	11:00	30	4								
Detrell	Detrell												
257378 - ✓ Larisomath	Larisomath	11:00	3:30	Break	4.5								
257332 - ✓ Derrick Cooper	Derrick Cooper	7:00	3:30	30	8								
257377 - ✓ Keith Booker	Keith Booker	7:00	3:30	30	8								
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