



## EMPLOYEE TIMESHEET

EMPLOYEE NAME: Woo Heng, Cathy

WEEK ENDING DATE: 12/2/2018

	DATE	TIME IN	BREAK	TIME OUT	TOTAL HOURS
MONDAY	11/26	8:30 <sup>a</sup>	30	5p	8
TUESDAY	27	8:30 <sup>a</sup>	30	5p	8
WEDNESDAY	28	8:30 <sup>a</sup>	30	5p	8
THURSDAY	29	8:30 <sup>a</sup>	30	4:30 <sup>p</sup>	7.5
FRIDAY	30	9:30 <sup>a</sup>	30	5:30 <sup>p</sup>	7.5
SATURDAY					
SUNDAY					
TOTAL HOURS					39

MANAGER SIGNATURE: \_\_\_\_\_