264406

Jones Day

PHONE
404-806-7722

Acrobat Outsourcing

FAX
404-806-7801

PLEASE SIGN THIS FORM AT THE BEGINNING AND END OF EACH SHIFT

CLIENT NAME	Jones Day	DATE	2/19/19
DEPARTMENT		DAY	
REPORT TO		TIME	

G: Good E: Excellent
NI: Need Improvement
R / NR: Repeat / No Repeat

NAME	SIGNATURE	IN	OUT	BREAK	TOTAL HR.	PROMPTNESS	APPEARANCE	PERFORMANCE	ATTITUDE	R / NR
Chris Potter	[signature]	7:15 am	3:00 pm		30 w. break					

TO BE COMPLETED BY CLIENT

I certify that the server(s) successfully completed the amount of time stated above and is entitled to full pay for the services rendered to us

COMMENTS

SIGNATURE	NAME	TITLE	DATE