![Acrobat outsourcing logo] **Acrobat** outsourcing
Your Hospitality Staffing Professionals

Thank you for ordering from Acrobat Outsourcing. Below are the employees we have scheduled for your upcoming job.
Your invoice will be based on the hours reported on this time slip.
Please ensure all employees sign in and out on this sheet and you sign the bottom confirming the hours.
Once this job is completed please click the link in the email that was sent with this time slip.

You can also go to www.taborca.net/hours and enter the Job ID that is listed below.

From there please confirm the hours worked and make any adjustments necessary.

Once all hours have been electronically submitted, you may choose to print an invoice directly from our site or wait to receive an invoice via email.
ALL COMPLETED TIME SLIPS SHOULD BE SUBMITTED BY THE NEXT DAY.

FOR ANY STAFFING EMERGENCIES, PLEASE CALL 404-806-7722

All injuries, regardless of severity, must be reported to an Acrobat Manager. Additionally, employees must call 1-800-252-5275 and provide the Acrobat code: DS9000 to complete a report.

ATL

To: Atlanta Airport Marriott Gateway - Ricardo Bryan
John.J.O'reilly@marriott.com; Ricardo.bryan@marriott.com

JobID: 265180 Servers

	Date	Employee	Position	Report Time	Time In	Break Start	Break End	Time Out	Total Hrs	Rating	Initial
1	2/5/2019	Bogans, Tijuana	Banquet Server	2:45PM	4:02			8:30			SW
2	2/5/2019	Gilbert, Gail	Banquet Server	3:00 PM	3pm			8:40			
3	2/5/2019	Jones, Anna Maria	Banquet Server	3:00 PM	3pm			8:30pm			AJ
4	2/5/2019	Lamar, Sabrina	Banquet Server	3:00 PM	3pm			8:30			S.L
5	2/5/2019	Rasheed, Omar	Banquet Server	3:00 PM							
		Reynolds, Robert	BQT Server	4:00pm	4pm	—	—	8:30			RR

Client Approval Signature_____