



Thank you for ordering from Acrobat Outsourcing.
 Below are the employees we have scheduled for your upcoming job.
 Your invoice will be based on the hours reported on this time slip.
 Please ensure all employees sign in and out on this sheet and you sign the bottom confirming the hours.
Please email all Time Sheets back to:
acrobat.tsheetsb@acrobatoutsourcing.com

You can also submit your time sheet with the new Acrobat App for iPhone available for free download at the App Store today!
ALL COMPLETED TIME SLIPS SHOULD BE SUBMITTED BY THE NEXT DAY.

FOR ANY STAFFING EMERGENCIES, PLEASE CALL OUR 24 HOUR NUMBER AT (800) 236-2276 ext. 2207

RIV

Department: Dish / utility
 Manager: _____

Date	Employee	Position	Report Time	Time In	Break Start	Break End	Time Out	Total Hrs	Rating	Initial
2/11/19	Horne, Kenneth	Dish/utility		1:00 PM	5:00	5:30	9:00 PM	8		CB
2/12/19	Horne, Kenneth	Dish/utility		1:00 PM	5:00	5:30	9:00 PM	8		CB
2/13/19	Horne, Kenneth	Dish/utility		1:00 PM	5:00	5:30	9:00 PM	8		ML
2/16/19	Horne, Kenneth	Dish/utility		1:00 PM	5:00	5:30	9:00 PM	8		CB
2/17/19	Horne, Kenneth	Dish/utility		1:00 PM	5:00	5:30	9:00 PM	8		CB

Client Approval Signature Carlotta Benson