

Re: Immediate Attention - Due by 5pm

Ariel Hasbun

Mon 6/10/2019 1:38 PM

To: Stacy.Peoples@cafebonappetit.com <Stacy.Peoples@cafebonappetit.com>; Jose.Alvarez@cafebonappetit.com

<Jose.Alvarez@cafebonappetit.com>

Cc: SF Ops Team <sfops@acrobotoutsourcing.com>

Hello Jose,

As discussed, we have entered the hours as 8am-4:30 pm with a 30 min break.

Thank you

Best,

Ariel Hasbun

Operations Manager

Acrobot Outsourcing

665 3rd St, Suite 415, San Francisco, CA 94107

0:415.431.8826 ext 2224

E: ariel@acrobotoutsourcing.com



We are currently re-branding Acrobot Outsourcing, and you will notice some gradual changes to our look and name over the next few months. Please visit www.acrobotoutsourcing.com for more information on our re-brand.

If you are placing a last minute order or calling off a shift, please call our 24-hour answering service at ext. 2207



From: Ariel Hasbun

Sent: Monday, June 10, 2019 1:27 PM

To: Stacy.Peoples@cafebonappetit.com; Jose.Alvarez@cafebonappetit.com

Cc: SF Ops Team

Subject: Immediate Attention - Due by 5pm

Hello All,

It has been discovered that we have not received the time card for line cook coverage on 5/31 for last week. All timecards are due by end of day Monday.

Since this deadline has passed, we would need the hours submitted no later than **5 pm today** as our payroll is currently on hold. If we do not receive the timecard by this deadline we will validate the hours as is in order to run our payroll.

<https://www.taborca.net/clientJob.aspx?uc=VOlmbfCiVDSTsoYPVFDxAuBHocrPnlhSxLjFBfLqNtAMqtHX>

Best,
Ariel Hasbun
Operations Manager

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