

Re: TIME CARDS DUE ASAP**Ariel Hasbun**

Tue 8/6/2019 7:55 AM

To: Angelina Zervas <angelina@acrobatoutsourcing.com>; Stacy.Peoples@cafebonappetit.com
<Stacy.Peoples@cafebonappetit.com>; Jose.Alvarez@cafebonappetit.com <Jose.Alvarez@cafebonappetit.com>
Cc: SF Ops Team <sfops@acrobatoutsourcing.com>

Hello Jose,

Per our conversation this morning. We will process the hours for Kevin Leach as 2pm-11pm with a 30 min break on 8/3.

Have a good day.

Best,
Ariel Hasbun
Operations Manager

Acrobat Outsourcing
665 3rd St, Suite 415, San Francisco, CA 94107
O:415.431.8826 ext 2224
E: ariel@acrobatoutsourcing.com



We are currently re-branding Acrobat Outsourcing, and you will notice some gradual changes to our look and name over the next few months. Please visit www.acrobatoutsourcing.com for more information on our re-brand.

If you are placing a last minute order or calling off a shift, please call our 24-hour answering service at ext. 2207



From: Angelina Zervas <angelina@acrobatoutsourcing.com>

Sent: Monday, August 5, 2019 3:44 PM

To: Stacy.Peoples@cafebonappetit.com <Stacy.Peoples@cafebonappetit.com>; Jose.Alvarez@cafebonappetit.com
<Jose.Alvarez@cafebonappetit.com>

Cc: SF Ops Team <sfops@acrobatoutsourcing.com>

Subject: TIME CARDS DUE ASAP

Hello All,

We would need the hours submitted no later than **end of day Monday** as we will still run payroll on Tuesday at 10 am. Timecards can be sent via email to acrobat.tsheetssf@acrobatoutsourcing.com or the hours can be submitted via the link provided below. **Please ensure you hit the box on the left that says confirm all when submitting hours via the link:** <https://www.taborca.net/clientJob.aspx?uc=BalqfkVabkgCxHShFTUTBUpgPLHDkPIAIXcctmLAFUBBWTQx>

Angelina Zervas

Operations Assistant Manager

Acrobat Outsourcing

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