

Employee Time Sheet

Employee Name: <u>Monique Ray</u>		Agency: <u>Arco Bay</u>	
Sunday	Shift In/	Lunch Out/	Lunch In
Date: <u>1/1/19</u>			
Monday	Shift In/	Lunch Out/	Lunch In
Date: <u>1/1/19</u>			
Tuesday	Shift In/	Lunch Out/	Lunch In
Date: <u>1/1/19</u>			
Wednesday	Shift In/	Lunch Out/	Lunch In
Date: <u>1/11/19</u>	2:52	8:00	8:30
Thursday	Shift In/	Lunch Out/	Lunch In
Date: <u>1/12/19</u>	3:00	8:00	8:30
Friday	Shift In/	Lunch Out/	Lunch In
Date: <u>1/13/19</u>	2:53	8:00	8:30
Saturday	Shift In/	Lunch Out/	Lunch In
Date: <u>1/14/19</u>	3:00	8:00	8:30

Employee Signature: Monique Ray

Date: 1-16-19

Supervisor/Manager on Duty Signature _____
(Supervisor/Manager will need to check the weekly time and sign off for the week before it is sent in)

Date: _____

ATTENTION: Employees PLEASE be advised that time sheets require Management Signatures DAILY A time sheet WITHOUT Management Signature WILL NOT be submitted.

* Dress Code - White Polo Shirt, Black Pants, Black Slip Resistant Shoes, No Eye Lashes, No Acrylic Nails, Tattoos MUST be covered

Note: Employees MUST adhere to Aramark's policies per the Handbook and sign acknowledging that you have read and understand all Policies and Procedures

2nd shift

Temp Sign in Sheet					
Name	Clock In	Lunch Out	Lunch In	Clock Out	Initials
Monique Ray	3:00	8:00	8:30	11:30	
Irene Henderson	2:45pm		9:00	11:30	
Denise Bonner	2:55	7:50	8:30	11:30	Washpoint
Irene Henderson	2:55pm	8:00pm	8:30pm	11:30	Washpoint
Monique Ray	2:54	8:00	8:30	11:30	Aerobax
Constance Harty	3:00				
Monique Ray	3:00	8:00	8:30	11:30	
Monique Ray	3:00	8:00	8:30	11:30	Reaper
Denise Bonner	2:55	7:50	8:30	11:30	Washpoint
Denise Bonner	2:55	8:45	9:15	11:30	Washpoint
Denise Bonner	2:55	7:50	8:30	11:30	Washpoint
Denise Bonner	2:55	8:30	9:00	11:30	Washpoint
Monique Ray	2:35	8:00	8:30	11:30	Marche +
NDIGGS	3:35	8:15	8:45	11:30	Aerobax
NDIGGS (clinic)	3:12	8:15	8:45	10:20	Aerobax
NDIGGS	2:30	8:15	8:45	11:50	Aerobax
Monique Ray	3:00	9:45	10:15	11:55	Marche +

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