

Acrobat Hours for last week - Monique Ray

Ivy Fielden

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Cc: Team Dallas <teamdallas@acrobatoutsourcing.com>

Good Morning,

We have not received the timesheet for the employee we had out there last week. Due to the new payroll process and hours being due on Monday's by noon, these are the hours that we will be billing and paying since we have not received your validated timesheet today.

Monique Ray:

Tuesday, September 17th thru Saturday, September 21st (5 days)

3:00 P.M. - 11:30 P.M. w/ a 30 minute break (8 hours/day)

Thank you,

Ivy Fielden

Operations Manager, Staffing Services

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