

**Acrobat**

Thank you for ordering from Acrobat Outsourcing.  
 Below are the employees we have scheduled for your upcoming job.  
 Please ensure all employees sign in and out on this sheet.  
 Your invoice will be based on the hours electronically submitted based on this time slip.  
 Once this job is completed please click the link in the email that was sent with this time slip.  
 You can also go to [www.taborco.net/hours](http://www.taborco.net/hours) and enter the job ID that is listed below.  
 From there please confirm the hours worked and make any adjustments necessary.  
 Once all hours have been electronically submitted, you may choose to print an invoice directly from our site or wait to receive an invoice via email.  
**ALL COMPLETED TIME SLIPS SHOULD BE SUBMITTED BY THE NEXT DAY AND ABSOLUTELY NO LATER THAN MONDAY AT 12:00PST TO AVOID ANY LATE FEES.**  
 FOR ANY STAFFING EMERGENCIES, PLEASE CALL OUR 24 HOUR NUMBER AT (800) 236-2276 ext. 2207

Employee's Name: Denice Johnson

	Day	Date	Time In	Break Start	Break End	Time Out	Total Hrs	Employee Initials
1	Monday	12-23-19	7:00am	10:00	10:30			DJ
2	Tuesday	12-24-19	7:00am	10:00	10:30			DJ
3	Wednesday							DJ
4	Thursday	12-26-19	11:00am			7:30pm		DJ
5	Friday							
6	Saturday							
7	Sunday							

Client Approval Signature \_\_\_\_\_

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SD

Employee's Name: Ricky E. Abel

	Day	Date	Time In	Break Start	Break End	Time Out	Total Hrs	Employee Initials
1	Monday	12/23/2019	6:00 am	- NO	BREAK	2:30 pm	8:13.0	REA
2	Tuesday	12/24/2019	6:00 am	10:30 am	11:00 am	2:30 pm	8:13.0	REA
3	Wednesday	12/25/2019	6:00 am	9:45	10:15	2:30	8.0 hrs	REA
4	Thursday	12/26/2019	6:00 am	10:00	10:30	2:30 pm	8:13.0	REA
5	Friday	12/27/2019	6:00	- NO	BREAK	10:30	4.5 hrs	REA
6	Saturday	12/28/2019						
7	Sunday	12/29/2019	10:00	1:30	2:00	8:00 am	9.5	REA

Client Approval Signature

*[Signature]*