

# Casa de las Campanas

## Parking Policy

### **Weekdays (Monday through Friday)**

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These personnel must park at the LifeBridge Church (17645 West Bernardo Drive)

- Accounting staff
- Activities (IL, AL, SCR, HC)
- Beauty salon staff (vendor)
- Dining Services
- Environmental Services / Housekeeping
- Food Production
- Health Center - Dietary
- Health Center admissions
- Health Center unit clerks
- Health Center social services
- Human Resources
- In-Home Care
- Marketing
- Physical Plant
- Physical therapy (TMC)
- Resident Services
- Student nurses
- Wellness Clinic reception
- All others not listed below

Use the most easterly and northerly perimeter spaces. Shuttle service is provided from 6:45am until 7:45pm.

These employees may park at the Rancho Bernardo Community Park

- CNAs (HC, AL, SCR, RHC)
- LVNs (HC, AL, SCR, RHC)
- Med Techs (AL, SCR, RHC)
- RNs
- Receptionists (Sur and Norte only)
- Security Guards
- Salaried department supervisors

Use only the parking spaces easterly of the basketball courts. Please do not park on West Bernardo Drive.

These employees may park on Casa property during their shift

- Directors
- NOC shift employees (11:00pm-7:30am)
- Transportation (only when switching spots with a Casa vehicle)

### **Weekends (Saturday and Sunday) and Holidays**

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- No parking at the LifeBridge Church or at the Rancho Bernardo Community Park.
- Park on West Bernardo Drive.
- If no street parking is available, contact Casa Security (858) 451-9152 for assistance and direction.

### **Parking on West Bernardo Drive**

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- Parking on West Bernardo Drive is on a first come, first served basis. Park at your own risk.
- Please park considerately, without excess space between cars. Follow all parking laws.
- No parking is permitted at the San Dieguito River Park parking lot (dirt lot).

There are no exceptions to this policy without written permission from Administration.

I have read and understand the Casa de las Campanas parking policy. I understand that violation of Casa policies may result in disciplinary action up to, and including, termination of employment.