

Acrobat

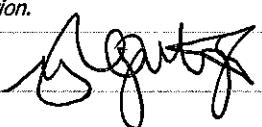
outsourcing
Your Hospitality Staffing Professionals

Employee Performance Review

EMPLOYEE INFORMATION		Date of Review
Name	Robert Buella	08/07/2018
Job Title	Lead Cook	Date 08/07/2018
Department	Tuck Shop @ Dropbox	Manager On-site Supervisor Carmen Vanessa Vazquez Sicairos
Review Period	7/2017 to 8/2018	

RATINGS		1 = Unacceptable	2 = Needs Improvement	3 = Meets Expectations	4 = Exceeds Expectations	5 = Outstanding
Job Knowledge		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments / Specific Accomplishments	Robert has a new role and, in this role, he has a lot to learn. His overall job knowledge has gotten him to explore the stations and to move up in the kitchen.					
Work Quality		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments / Specific Accomplishments	Robert is quick at his job he's fast at getting the work done. Don't let that effect your quality of work. I've said it before. Food comes first. We want efficiency and quality to mesh well.					
Dependability		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comments / Specific Accomplishments	Another cook that can't stay still. He's always motivated and dependable					
Initiative		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments / Specific Accomplishments	I'm a busy manager and having Robert as my teammate allows me to finish my work. Robert knows exactly what needs to be done with no hesitation and no need for me to hold his hand he makes choices for the better of the team					
Communication/Teamwork		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments / Specific Accomplishments	So pleased with Robert. Always in communication, always helping the rest of this team not just his station.					
Overall Rating	Average: <u>4</u>					

EVALUATION	
ADDITIONAL COMMENTS	Thank you for stepping into your new role. You came in at the perfect time.
ACTION PLAN FOR THE NEXT YEAR	New role for Robert means more responsibilities, be open to everything that comes your way. Research more vegan food not just recipes but different techniques of getting around the traditional way of doing things. So pleased with you. Keep on learning.

VERIFICATION OF REVIEW	
By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.	
Employee Signature	
Date	8/9/2018
Manager Signature	
Date	