

# Acrobat

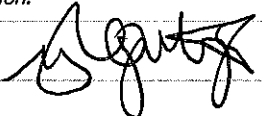
outsourcing  
Your Hospitality Staffing Professionals

## Employee Performance Review

<b>EMPLOYEE INFORMATION</b>	
Name Robert Buella	Date of Review 08/07/2018
Job Title Lead Cook	Date 08/07/2018
Department Tuck Shop @ Dropbox	Manager On-site Supervisor Carmen Vanessa Vazquez Sicairos
Review Period 7/2017 to 8/2018	

<b>RATINGS</b>	
	<div>1 = Unacceptable</div> <div>2 = Needs Improvement</div> <div>3 = Meets Expectations</div> <div>4 = Exceeds Expectations</div> <div>5 = Outstanding</div>
<b>Job Knowledge</b>	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<i>Comments / Specific Accomplishments</i>	Robert has a new role and, in this role, he has a lot to learn. His overall job knowledge has gotten him to explore the stations and to move up in the kitchen.
<b>Work Quality</b>	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<i>Comments / Specific Accomplishments</i>	Robert is quick at his job he's fast at getting the work done. Don't let that effect your quality of work. I've said it before. Food comes first. We want efficiency and quality to mesh well.
<b>Dependability</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
<i>Comments / Specific Accomplishments</i>	Another cook that can't stay still. He's always motivated and dependable
<b>Initiative</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
<i>Comments / Specific Accomplishments</i>	I'm a busy manager and having Robert as my teammate allows me to finish my work. Robert knows exactly what needs to be done with no hesitation and no need for me to hold his hand he makes choices for the better of the team
<b>Communication / Teamwork</b>	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<i>Comments / Specific Accomplishments</i>	So pleased with Robert. Always in communication, always helping the rest of this team not just his station.
<b>Overall Rating</b>	Average: <u>4</u>

<b>EVALUATION</b>	
ADDITIONAL COMMENTS	Thank you for stepping into your new role. You came in at the perfect time.
ACTION PLAN FOR THE NEXT YEAR	New role for Robert means more responsibilities, be open to everything that comes your way. Research more vegan food not just recipes but different techniques of getting around the traditional way of doing things. So pleased with you. Keep on learning.

<b>VERIFICATION OF REVIEW</b>	
By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.	
Employee Signature 	Date 8/9/2018
Manager Signature	Date