

Acrobat

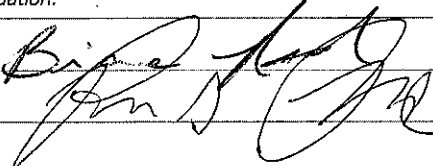
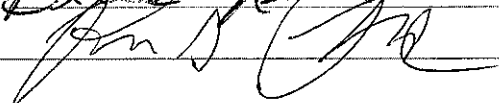
outsourcing
Your Hospitality Staffing Professionals

Employee Performance Review

EMPLOYEE INFORMATION	
Name Briana Naylor	Date of Review 08/01/2018
Job Title Pastry Cook	Date 08/03/2018
Department Tuck Shop @ Dropbox	On-site Supervisor Vanessa Sicairos
Review Period 7/2017 to 8/2018	Van

RATINGS		1 = Unacceptable	2 = Needs Improvement	3 = Meets Expectations	4 = Exceeds Expectations	5 = Outstanding
Job Knowledge		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments / Specific Accomplishments</i>	Understands the balance of Creativity & Deliciousness plus demonstrates good cooking techniques					
Work Quality		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments / Specific Accomplishments</i>	Produces Good Quality Desserts					
Dependability		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments / Specific Accomplishments</i>	Reliable and Consistent- Knows what she can do in the time that she has					
Initiative		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments / Specific Accomplishments</i>	She's done everything and has done it well					
Communication/Teamwork		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments / Specific Accomplishments</i>	Briana is a team player- she is personally and professionally well-liked					
Overall Rating						Average: <u>3</u>

EVALUATION	
ADDITIONAL COMMENTS	Briana has a pleasant and good attitude – She's generally good at realizing when she needs to compromise and make changes with the time she has.
ACTION PLAN FOR THE NEXT YEAR	Briana needs to be able to make practical changes & decisions on plating for example sauce on plate a certain way can be too time consuming. She can improve and be more productive by focusing more on her task by being less distracted from chatting. – The goal for Briana is to progress into the Vienoisseries Station soon-

VERIFICATION OF REVIEW	
By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.	
Employee Signature 	Date 8/14/2018
Manager Signature 	Date 8/14/2018