

Employee Performance Review

EMPLOYEE INFORMATION

Employee Name Adama Dambian Date of Review 4/10/2019
Job Title Prep Cook Date _____
Department Tuck Shop Manager Jaime Barnhart
Review Period Jan 2019 to April 2019

RATINGS

1 1.5 2 2.5 3 3.5 4 4.5 5
Unacceptable Needs Improvement Meets Expectations Exceeds Expectation Outstanding

Work Quality & Job Knowledge

Technical Ability ☒ 3
Comments/Specific Accomplishments _____
Work Quality ☒ 3
Comments/Specific Accomplishments _____
Job Knowledge ☒ 3
Comments/Specific Accomplishments Adam has great knowledge of many different cuisines and prep methods.
Creativity ☒ 3
Comments/Specific Accomplishments _____
Productivity ☒ 3
Comments/Specific Accomplishments _____

1 1.5 2 2.5 3 3.5 4 4.5 5
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Dependability

Attendance/Punctuality ☒ 3
Comments/Specific Accomplishments _____
Reliability/Timeliness ☒ 3
Comments/Specific Accomplishments _____
Consistency ☒ 3
Comments/Specific Accomplishments _____

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Unacceptable Needs Improvement Meets Expectations Exceeds Expectation Outstanding

Professionalism

Teamwork ☒ 3
Comments/Specific Accomplishments Adam is a great team member and always helps with any project big or small.
Communication ☒ 3
Comments/Specific Accomplishments _____
Initiative ☒ 3
Comments/Specific Accomplishments Adam is always on to the next project and doesn't waste time.
Time Management ☒ 3
Comments/Specific Accomplishments _____

Work Quality & Job Knowledge 3 Dependability 3 Overall Rating 3 Professionalism 3 Average Rating 3

EVALUATION

Additional Comments Adam continues to meet the high expectations of the Tuck Shop. He is a valued employee and a great team member.
Action Plan To leverage Adam's cooking skills and introduce more African Cuisine to Dropbox.

VERIFICATION OF REVIEWS

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature [Signature] Date 4/11/19
Manager Signature Jaime B Date 4/11/19