



ACROBAT OUTSOURCING TSC GROUP

Employee Performance Review

EMPLOYEE INFORMATION

Employee Name Mouhamed Diagne Date of Review 5/9/19
Job Title Prep Cook Date
Department Tuck Shop Manager
Review Period May 2018 to May 2019

RATINGS

1 1.5 2 2.5 3 3.5 4 4.5 5
Unacceptable Needs Improvement Meets Expectations Exceeds Expectation Outstanding

Work Quality & Job Knowledge

Technical Ability ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments

Work Quality ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments Mouhamed always delivers quality results.

Job Knowledge ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments

Creativity ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments

Productivity ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments Mouhamed always stays on task and stays productive

1 1.5 2 2.5 3 3.5 4 4.5 5
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Dependability

Attendance/Punctuality ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments Mouhamed is always on time if not early and always present for work.

Reliability/Timeliness ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments Mouhamed does not waste time and can always be relied on to produce quality results.

Consistency ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments

1 1.5 2 2.5 3 3.5 4 4.5 5
Unacceptable Needs Improvement Meets Expectations Exceeds Expectation Outstanding

Professionalism

Teamwork ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments Mouhamed goes above our expectations for teamwork and cohesion.

Communication ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments

Initiative ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments Mouhamed always looks to the next task and pushes himself with clearing without much guidance needed.

Time Management ☒ 1 ☐ 1.5 ☐ 2 ☐ 2.5 ☒ 3 ☐ 3.5 ☐ 4 ☐ 4.5 ☐ 5

Comments/ Specific Accomplishments

Work Quality & Job Knowledge 3.5 Dependability 4 Overall Rating 3.5 Average Rating 3.54

EVALUATION

Additional Comments Mouhamed is a great employee and we are glad he is on our team. He works hard and never complains. He is truly valued!

Action Plan To develop his skills further and teach him more about food/cooking.

VERIFICATION OF REVIEWS

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature Diagne Date 5/9/19
Manager Signature Jawad B Date 5/9/19