

## STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR WORK PERMIT—

## CERTIFICATE OF AGE

CDE B1-1 (Rev. 07-10)

A "STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR WORK PERMIT—CERTIFICATE OF AGE" form (CDE B1-1) shall be completed in accordance with California *Education Code* 49162 and 49163 as notification of intent to employ a minor. This form is also a Certificate of Age pursuant to California *Education Code* 49114.

(Print Information)

## Minor's Information

Ramon Ayce

Minor's Name (First and Last)

(415) 879 1782

Home Phone

5-05-02

Birth Date

321026256

Social Security Number

17

Grade

724 Jewelling Blvd

Home Address

San Leandro

City

94579

Zip Code

## School Information

Avruyo High School

School Name

317 510 317 4000

School Phone

School Address

San Leandro

City

Zip Code

To be filled in and signed by employer. (Please review the General Summary of Minors' Work Regulations on reverse.)

The Service Companies

415-431-8826

Jaime Barnhart

Business Name or Agency of Placement

Supervisor's Name

665 Third St., Ste 415, ...

San Francisco

94107

Business Address

City

Zip Code

Describe nature of work to be performed: Prep cook

In compliance with California labor laws, this employee is covered by worker's compensation insurance. This business does not discriminate unlawfully on the basis of race, ethnic background, religion, sex, sexual orientation, color, national origin, ancestry, age, physical handicap, or medical condition. I hereby certify that, to the best of my knowledge, the information herein is correct and true.

Jaime Barnhart

Employer's Name (Print First and Last)

Jaime B

Employer's Signature

6/17/19

Date

## To be filled in and signed by parent or legal guardian

This minor is being employed at the place of work described with my full knowledge and consent. I hereby certify that to the best of my knowledge and belief, the information herein is correct and true. I request that a work permit be issued.

Maria Tamayo

Parent or Legal Guardian's Name (Print First and Last)

Maria Tamayo

Parent or Legal Guardian's Signature

6/17/19

Date

## For authorized work permit issuer use ONLY

Maximum number of hours of employment when school is in session:

| Mon  | Tue | Wed | Thu | Fri  | Sat | Sun | Total |
|--|-----|-----|-----|--|-----|-----|-------|
| School Records                               |     |     |     | Check Permit Type:   |     |     |       |
| Proof of Minor's Age (Evidence Type)         |     |     |     | <input type="checkbox"/> *Full-time<br><input type="checkbox"/> **Workability<br><input type="checkbox"/> Restricted<br><input type="checkbox"/> General |     |     |       |
| Catherine Jacobsen Sr. Office Asst           |     |     |     | <input type="checkbox"/> *** Work Experience<br>Education, Vocational<br>Education, or Personal<br>Attendant   |     |     |       |
| Verifying Authority's Name and Title (Print) |     |     |     |  |     |     |       |
| John Moore                                   |     |     |     |  |     |     |       |
| Verifying Authority's Signature              |     |     |     |  |     |     |       |

\*EC 49130 | \*\*Permit Type defined by local school | \*\*\*Special Education Grant

Copy—District or County Superintendent; Employer; Parent or Legal Guardian

(Over)

## General Summary of Minors' Work Regulations

FLSA-Federal Labor Standards Act, CDE-California Department of Education, *EC*-California *Education Code*, *LC*-California *Labor Code*, *CFR*-California Federal Regulations

- **If federal laws, state laws, and school district policies conflict, the more restrictive law (the one most protective of the minor) prevails. (FLSA)**
- Employers of minors required to attend school must complete a "Statement of Intent to Employ a Minor and Request for Work Permit" (CDE B1-1) for the school attendance for each such minor. (*EC* 49162)
- Employers must retain a "Permit to Employ and Work" (CDE B1-4) for each such minor. (*EC* 49161)
- Work permits (CDE B1-4) must be retained for three years and be available for inspection by sanctioned authorities at all times. (*EC* 49164)
- A work permit (CDE B1-4) must be revoked whenever the issuing authority determines the employment is illegal or is impairing the health or education of the minor. (*EC* 49164)

- A day of rest from work is required in every seven days, and shall not exceed six days in seven. (*LC* 551, 552)

Minors under the age of 18 may not work in environments declared hazardous or dangerous for young workers, examples listed below: (*LC* 1294.1 and 1294.5, 29 *CFR* 570 Subpart E)

1. Explosive exposure
2. Motor vehicle driving/outside helper
3. Roofing
4. Logging and sawmilling
5. Power-driven woodworking machines
6. Radiation exposure
7. Power-driven hoists/forklifts
8. Power-driven metal forming, punching, and shearing machines
9. Power saws and shears
10. Power-driving meat slicing/processing machines

## HOURS OF WORK

| 16 & 17 Year Olds   | 14 & 15 Year Olds  | 12 & 13 Year Olds  |
|---|--|--|
| Must have completed 7 <sup>th</sup> grade to work while school is in session.<br>( <i>EC</i> 49112) | Must have completed 7 <sup>th</sup> grade to work while school is in session<br>( <i>EC</i> 49112) | Labor laws generally prohibit non-farm employment of children younger than 14. Special rules apply to agricultural work, domestic work, and the entertainment industry. ( <i>LC</i> 1285–1312) |

## School In Session

|  |   |  |
|--|---|--|
| 4 hours per day on any schoolday ( <i>EC</i> 49112; 49116; <i>LC</i> 1391)<br>8 hours on any non-schoolday or on any day preceding a non-schoolday.<br>( <i>EC</i> 49112; <i>LC</i> 1391)<br>48 hours per week ( <i>LC</i> 1391)<br>WEE students & personal attendants may work more than 4 hours on a schoolday, but never more than 8.<br>( <i>EC</i> 49116; <i>LC</i> 1391, 1392) | 3 hours per schoolday outside of school hours ( <i>EC</i> 49112, 49116; <i>LC</i> 1391)<br>8 hours on any non-schoolday<br>No more than 18 hours per week<br>( <i>EC</i> 49116; <i>LC</i> 1391)<br>WEE students may work during school hours & up to 23 hours per week.<br>( <i>EC</i> 49116; <i>LC</i> 1391) | 2 hours per schoolday and a maximum of 4 hours per week.<br>( <i>EC</i> 49112) |
|--|---|--|

## School Not In Session

|  |  |  |
|--|--|--|
| 8 hours per day ( <i>LC</i> 1391, 1392)<br>48 hours per week ( <i>LC</i> 1391) | 8 hours per day ( <i>LC</i> 1391, 1392)<br>40 hours per week ( <i>LC</i> 1391) | 8 hours per day ( <i>LC</i> 1391, 1392)<br>40 hours per week ( <i>LC</i> 1391) |
|--|--|--|

## Spread of Hours

|  |   |   |
|--|---|---|
| 5 a.m.–10 p.m. However, until 12:30 a.m. on any evening preceding a non-schoolday ( <i>LC</i> 1391)<br>WEE students, with permission, until 12:30 a.m. on any day ( <i>LC</i> 1391.1)<br>Messengers: 6 a.m.–9 p.m. | 7 a.m.–7 p.m., except that from June 1 through Labor Day, until 9 p.m.<br>( <i>LC</i> 1391) | 7 a.m.–7 p.m., except that from June 1 through Labor Day, until 9 p.m.<br>( <i>LC</i> 1391) |
|--|---|---|

For more information about child labor laws, contact the U.S. Department of Labor at <http://www.dol.gov/>, and the State of California Department of Industrial Relations, Division of Labor Standards Enforcement at <http://www.dir.ca.gov/DLSE/dlse.html>.

STATE OF CALIFORNIA DEPARTMENT OF EDUCATION  
PERMIT TO EMPLOY AND WORK CDE Form B1-4 (Rev. 02-14)

A work permit shall not be issued to a minor until the "STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT-CERTIFICATE OF AGE" (CDE Form B1-1) form has been signed by the parent or guardian, foster parent, caregiver, or residential shelter service provider and filed with the issuing authority. California *Education Code (EC) 49110(c)*

(Print Information)

|   |  |
|---|--|
| <b>Permit Expiration Date</b><br><i>Work permits shall expire five days after the opening of the next succeeding school year. Full-time exempt work permits issued to 14 &amp; 15 year olds shall expire no later than the end of the current school year. EC 49118 and 49130</i> | <b>Check Permit Type:</b>  |
| <b>08/27/2019</b><br><small>Date</small>  | <input type="checkbox"/> Full-time <input type="checkbox"/> Work Experience<br><input type="checkbox"/> Workability      Education, Vocational<br><input type="checkbox"/> Restricted      Cooperative Education, or<br><input type="checkbox"/> General      Personal Attendant |

**Minor's Information**

**Ramon Arce**

|   |   |                                 |
|---|---|---------------------------------|
| Minor's Name <i>(Print First and Last)</i><br><b>(415) 879-1782</b> | Social Security Number<br><b>17</b>           | Birth Date<br><b>05/05/2002</b> |
| Home Phone<br><b>724 Lewelling Blvd Apt 223</b>                     | Age at Time of Issuance<br><b>San Leandro</b> | City<br><b>94579</b>            |
| Home Address<br><b>15701 Lorenzo Ave</b>                            | City<br><b>San Lorenzo</b>                    | Zip Code<br><b>94580</b>        |

**School Information**

|   |                              |                          |
|---|------------------------------|--------------------------|
| Arroyo High School                      | (510) 317-4000               |                          |
| School Name<br><b>15701 Lorenzo Ave</b> | School Phone<br><b>94580</b> | Zip Code<br><b>94580</b> |
| School Address<br><b>San Lorenzo</b>    | City<br><b>City</b>          |                          |

**Maximum Work Hours Permitted**

|  |           |
|--|-----------|
| 1. Maximum number of work hours on a school day        | <b>4</b>  |
| 2. Maximum number of work hours on a non-school day    | <b>8</b>  |
| 3. Maximum weekly hours while school is in session     | <b>48</b> |
| 4. Maximum weekly hours while school is not in session | <b>48</b> |

**Remarks or Work Limitations:**

This permit is valid only at the business listed below:

**The Service Companies**

|   |                  |
|---|------------------|
| Business Name<br><b>665 Third St, Ste 415 - San Francisco, CA 94107</b> | Business Address |
|---|------------------|

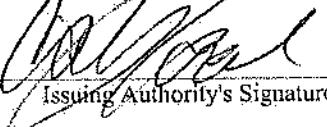
**To be signed by minor**

|  |                        |
|--|------------------------|
| Minor's Signature<br><b>Ramon Arce</b> | Date<br><b>6/17/19</b> |
|--|------------------------|

**Certification**

I hereby certify that, to the best of my knowledge, the information herein is correct and true. I hereby certify that I have a working knowledge of child labor laws and all laws pertaining to the issuance of work permits in California. EC 49110

**Catherine Jackson Sr Office Asst.**  
Issuing Authority's Name and Title *(Print)*

  
Issuing Authority's Signature

**6/17/19**  
Date