



## PERFORMANCE DOCUMENT

Name: John Ilar Jr.  
Position: Porter  
Issued By: Jaime Barnhart

Team Member Number: 51644  
Property: Dropbox  
Title: Onsite Supervisor

### Type of Entry (Check Applicable Box):

Documented Verbal Warning  
 Written Warning  
 Final Written Warning

Suspension - Number of Days \_\_\_\_\_  
 Suspension Pending Investigation  
 Termination (complete fields below)  
Last Day Worked: \_\_\_\_\_ Term Date: \_\_\_\_\_

### Nature of Entry (Check Applicable Box):

Attendance  Policy/Performance

### Prior documentation (Dates and Infractions):

Violated standard of conduct. Please refer to the Employee Handbook for conduct standards:

### Provide details and description of the infraction:

Being rude and or calling other employees names, An incident had been relayed to me on 6/20/2019 in which you stated to a lead that "there are too many supervisors telling people what to do", and then you proceeded to call another lead "crypt keeper".

### Describe corrective behavior and actions:

Speak to all coworkers and leads politely and in a work appropriate manner, do not call other coworkers names that can be seen as offensive or rude.

### Team Member Comments:

Employee Signature

Date:

6/20/19

Supervisor Signature

Date:

6/20/19

Manager Signature

Date: