

ACROBAT OUTSOURCING

TSC GROUP

Employee Performance Review

EMPLOYEE INFORMATION

Employee Name: Isli Vera

Date of Review: 7/15/19

Job Title: Breakfast Cook

Date: 7/15/19

Department:

Manager: Daniel Barola

Review Period

to

RATINGS

1 Unacceptable

1.5 Needs Improvement

2 Meets Expectations

2.5 Exceeds Expectation

3 Outstanding

Work Quality & Job Knowledge

Technical Ability

1

1.5

2

2.5

3

Work Quality & Job Knowledge

Unacceptable

Needs Improvement

Meets Expectations

Exceeds Expectation

Outstanding

Comments/
Specific Accomplishments

Isli adapts to any changes that are necessary without any problems

Work Quality

She is very good at time management and having the ability to meet deadlines

Comments/
Specific Accomplishments

Has the ability to be self-motivated and flexible

Job Knowledge

She has very communication and she is open minded

Comments/
Specific Accomplishments

She able to take large work loads with no problem

Productivity

She able to finish all work in a timely manner

Comments/
Specific Accomplishments

Good at being able to be set up on time everyday

1 Unacceptable

1.5 Needs Improvement

2 Meets Expectations

2.5 Exceeds Expectation

3 Outstanding

Dependability

Attendance/Punctuality

All ways can count on her to be at work

Comments/
Specific Accomplishments

Reliability/Timeliness

She able to finish all work in a timely manner

Comments/
Specific Accomplishments

Consistency

Good at being able to be set up on time everyday

Comments/
Specific Accomplishments

1 Unacceptable

1.5 Needs Improvement

2 Meets Expectations

2.5 Exceeds Expectation

3 Outstanding

Professionalism

Teamwork

Works very well with others

Comments/
Specific Accomplishments

Communication

Any time we are low she lets me know ahead of time

Comments/
Specific Accomplishments

Initiative

She is very good at prioritizing projects

Comments/
Specific Accomplishments

Time Management

She has the ability to multitasking when needed

Comments/
Specific Accomplishments

Overall Rating

Work Quality & Job Knowledge: 3.5

Dependability: 3.5

Professionalism: 3.5

Average Rating: 4.00

EVALUATION

Additional Comments:

Overall Isli is a very good worker and she learns very fast

Action Plan:

I want her to be open to train others if needed and being open to moving on to new stations to learn different cooking technique

VERIFICATION OF REVIEWS

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature: *Isli Vera*

Date: 7/17/19

Manager Signature: *Daniel Barola*

Date: 7/17/19