



ACROBAT OUTSOURCING

TSC GROUP

Employee Performance Review

EMPLOYEE INFORMATION

Employee Name Mizuho Ishida

Date of Review

Job Title Pastry

Date

Department

Manager Jaime

Review Period

to

7/18/19

RATINGS

	1 Unacceptable	1.5	2	2.5	3	3.5	4	4.5	5 Outstanding
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Work Quality & Job Knowledge

Technical Ability	<input type="radio"/>								
Comments/ Specific Accomplishments									
Good technical ability for current role, learns recipes quickly									
Work Quality	<input type="radio"/>								
Comments/ Specific Accomplishments									
Good performance for tasks givens, with very few exceptions									
Job Knowledge	<input type="radio"/>								
Comments/ Specific Accomplishments									
Good for current role, quick learner, and asks questions when unsure									
Creativity	<input type="radio"/>								
Comments/ Specific Accomplishments									
Ideas for flavor combinations are good, might want to focus on coming up with Ideas for new items as well									
Productivity	<input type="radio"/>								
Comments/ Specific Accomplishments									
could improve on productivity by being slightly faster (this will come with time), but without sacrificing quality, you have a good eye for detail									

	1 Unacceptable	1.5	2	2.5	3	3.5	4	4.5	5 Outstanding
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Dependability

Attendance/Punctuality	<input type="radio"/>								
Comments/ Specific Accomplishments									
Very reliable, punctual and always on time									
Reliability/Timeliness	<input type="radio"/>								
Comments/ Specific Accomplishments									
reliable results, meticulous and you focus on the quality									
Consistency	<input type="radio"/>								
Comments/ Specific Accomplishments									
Your products are very consistent, and we can always know to expect high quality results									

	1 Unacceptable	1.5	2	2.5	3	3.5	4	4.5	5 Outstanding
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Professionalism

Teamwork	<input type="radio"/>								
Comments/ Specific Accomplishments									
very team oriented, always willing to work along teammates, and willing to come in early if needed									
Communication	<input type="radio"/>								
Comments/ Specific Accomplishments									
very communicative, always asking questions									
Initiative	<input type="radio"/>								
Comments/ Specific Accomplishments									
shows good initiative in changing flavors of items, and very good initiative for organizing your work (i.e. personal prep list)									
Time Management	<input type="radio"/>								
Comments/ Specific Accomplishments									
Plans and organizes well, and makes time management easier by staying on top of things, working on speed could also help with this as well									

Overall Rating

Work Quality & Job Knowledge _____ Dependability _____ Professionalism _____ Average Rating _____

EVALUATION

Additional Comments	Mizuho has done a great job transition into this job and her performance is very consistent
Action Plan	Pushing out of your comfort zone, improving on speed and creativity in terms of new menu items and recipes

VERIFICATION OF REVIEWS

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature

Mizuho Ishida

Date

7/18/19

Manager Signature

Jaime B

Date

7/18/19