

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Employee Performance Review

EMPLOYEE INFORMATION		Date of Review	6/20/19
Employee Name	RYAN FREITAG	Date	6/20/19
Job Title	DISHWASHER	Manager	JASON THOMAS DAVID KUNS
Department	DISH ROOM		
Review Period	FEB, to JUNE 20		

RATINGS	1	1.5	2	2.5	3	3.5	4	4.5	5
	Unacceptable		Needs Improvement		Meets Expectations		Exceeds Expectation		Outstanding

Work Quality & Job Knowledge									
Technical Ability	☐	☐	☐	☐	☐	☐	☐	☒	☐
Comments/ Specific Accomplishments	FULLY KNOWS ALL OF WHAT NEEDS TO BE DONE AND HOW TO DO IT.								
Work Quality	☐	☐	☐	☐	☐	☐	☐	☐	☐
Comments/ Specific Accomplishments	FAST, RELIABLE AND CONSCIENTIOUS WORKER.								
Job Knowledge	☐	☐	☐	☐	☐	☐	☐	☐	☐
Comments/ Specific Accomplishments	KNOWS ALL THAT JOB REQUIRES.								
Creativity	☐	☐	☐	☐	☐	☐	☐	☐	☐
Comments/ Specific Accomplishments	GETS THINGS DONE UNDER ALL CIRCUMSTANCES.								
Productivity	☐	☐	☐	☐	☐	☐	☐	☐	☐
Comments/ Specific Accomplishments	COMPLETELY KNOWS ALL TO DO AND DOES IT.								

Dependability									
Attendance/Punctuality	☐	☐	☐	☐	☐	☐	☐	☒	☐
Comments/ Specific Accomplishments	ONLY MISSES WHEN HAS TO (HAS FOR INJURY).								
Reliability/Timeliness	☐	☐	☐	☐	☐	☐	☐	☐	☐
Comments/ Specific Accomplishments	ALWAYS ON TIME NEVER LEAVES EARLY, WILL DO OVERTIME.								
Consistency	☐	☐	☐	☐	☐	☐	☐	☐	☐
Comments/ Specific Accomplishments	WORK IS ALWAYS GOOD AND CAREFUL.								

Professionalism									
Teamwork	☐	☐	☐	☐	☒	☐	☐	☐	☐
Comments/ Specific Accomplishments	WORKS WELL WITH OTHERS.								
Communication	☐	☐	☐	☐	☒	☐	☐	☐	☐
Comments/ Specific Accomplishments	IS NOT ALWAYS WELL PERCEIVED, BUT IS ALWAYS CLEAR.								
Initiative	☐	☐	☐	☐	☐	☐	☐	☐	☐
Comments/ Specific Accomplishments	WILL DO WHAT SOO NEEDS DOING.								
Time Management	☐	☐	☐	☐	☐	☐	☐	☐	☐
Comments/ Specific Accomplishments	ALWAYS BUSY AND ADHERES TO TIME FRAMES.								

Overall Rating	Work Quality & Job Knowledge	4.5	Dependability	4.5	Professionalism	3.5	Average Rating	4
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EVALUATION	
Additional Comments	SMART AND CAPABLE AND ENERGETIC.
Action Plan	COUNSEL TO BE MORE AWARE OF OTHER PERSONALITIES.

VERIFICATION OF REVIEWS	
By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.	
Employee Signature	Date
Manager Signature	Date
David J. Kuns	6/20/19