



THE SERVICE
COMPANIES

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PERFORMANCE DOCUMENT

Name: Wesley Jones
Position: Am Cook
Issued By: Jaime Barnhart

Team Member Number: 43200
Property: Dropbox - SF
Title: Onsite Supervisor

Type of Entry (Check Applicable Box):

- ☐ Documented Verbal Warning
☐ Written Warning
☒ Final Written Warning

- ☐ Suspension - Number of Days _____
☐ Suspension Pending Investigation
☐ Termination (complete fields below)
Last Day Worked: _____ Term Date: _____

Nature of Entry (Check Applicable Box):

- ☒ Attendance ☐ Policy/Performance

Prior documentation (Dates and Infractions):

Violated standard of conduct. Please refer to the Employee Handbook for conduct standards:

Provide details and description of the infraction:

Over the last 6 months, Wesley has called out 11 times. The dates are: 2/4, 3/15, 4/29-5/3 (With doctors note), 6/17, 7/1, 7/10, 7/22

Describe corrective behavior and actions:

Must have perfect attendance for the next 90 days from 7/24-10/24, otherwise your assignment will be cancelled.

Team Member Comments:

Employee Signature Wesley Jones

Date: 7/26/2019

Supervisor Signature Jaime Barnhart

Date: 7/26/19

Manager Signature _____

Date: _____

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