



THE SERVICE  
COMPANIES

SERVICE. ABOVE ALL

## PERFORMANCE DOCUMENT

Name: Jibao Washington  
Position: Cook  
Issued By: Angelina Zervas

Team Member Number: 45148  
Property: Stripe  
Title: Operations Manager

### Type of Entry (Check Applicable Box):

Documented Verbal Warning  
 Written Warning  
 Final Written Warning

Suspension - Number of Days 1  
Suspension Pending Investigation  
Termination (complete fields below)  
Last Day Worked: \_\_\_\_\_ Term Date: \_\_\_\_\_

### Nature of Entry (Check Applicable Box):

Attendance  Policy/Performance

### Prior documentation (Dates and Infractions):

3/18/2019 - Verbal Warning for last minute call outs, 4/15 Warning for last minute call outs.

### Violated standard of conduct. Please refer to the Employee Handbook for conduct standards:

Call Outs: 8/23, 8/9, 7/26, 7/5, 4/8, 3/18

Tardiness: 8/16, 7/24, 5/29, 4/15, 4/1

No Call No Show: 9/24, 7/9

### Provide details and description of the infraction:

9/24-Called in late but then no call no showed to shift.

### Describe corrective behavior and actions:

Attend future shift without further attendance issues.

### Team Member Comments:

Employee Signature

Date: 9-26-19

Supervisor Signature

Date: \_\_\_\_\_

Manager Signature

Date: \_\_\_\_\_