

Acrobat
outsourcing
Your Hospitality Staffing Professionals

Employee Performance Review

EMPLOYEE INFORMATION

Employee Name Donovan EAGLE Harper Date of Review 8/13/19
 Job Title salad team Date
 Department Manager Stephanie Doane

Review Period hire date to 6/28/19 IT'S LATE! Sorry

RATINGS

1 1.5 2 2.5 3 3.5 4 4.5 5

Unacceptable Needs Improvement Meets Expectations Exceeds Expectation Outstanding

Work Quality & Job Knowledge

Technical Ability

Comments/
Specific Accomplishments

Work Quality

Comments/
Specific Accomplishments

Job Knowledge

Comments/
Specific Accomplishments

Creativity

Comments/
Specific Accomplishments

Productivity

Comments/
Specific Accomplishments

Your focus and speed have room for growth

1 1.5 2 2.5 3 3.5 4 4.5 5

Unacceptable Needs Improvement Meets Expectations Exceeds Expectation Outstanding

Dependability

Attendance/Punctuality

Comments/
Specific Accomplishments

Reliability/Timeliness

Comments/
Specific Accomplishments

Consistency

Comments/
Specific Accomplishments

1 1.5 2 2.5 3 3.5 4 4.5 5

Unacceptable Needs Improvement Meets Expectations Exceeds Expectation Outstanding

Professionalism

Teamwork

Comments/
Specific Accomplishments

Communication

Comments/
Specific Accomplishments

Initiative

Comments/
Specific Accomplishments

Time Management

Comments/
Specific Accomplishments

Overall Rating

Work Quality & Job Knowledge **Dependability** **Professionalism** **Average Rating**

EVALUATION

Additional Comments

It's nice to hear that you have been working hard to understand your team needs better

Action Plan

VERIFICATION OF REVIEWS

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature

DKB

Date 8/13/19

Manager Signature

SD

Date 8/13/19

\$20.50