

Employee Performance Review

EMPLOYEE INFORMATION		Date of Review
Employee Name	CARL MACK	8/13/19
Job Title	SITE LEAD	Date
Department		Manager
Review Period	to	

RATINGS	1	1.5	2	2.5	3	3.5	4	4.5	5
	Unacceptable		Needs Improvement		Meets Expectations		Exceeds Expectation		Outstanding
Work Quality & Job Knowledge									
Technical Ability	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CARL HAS TAKEN ON TRAINING ALL OF THE DISH TEAM AS WELL AS ALL PORTERS.								
Work Quality	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CARL LEADS BY EXAMPLE AND TAKES PRIDE IN HIS WORK.								
Job Knowledge	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CARL IN DEPTH KNOWLEDGE OF THE EQUIPMENT IN THE KITCHEN AND DAILY OPERATIONS AS UNPARALLELED.								
Creativity	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CARL FINDS CREATIVE SOLUTIONS TO ANY SITUATION THAT MAY ARISE.								
Productivity	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CARL ALWAYS COMPLETES TASKS IN A TIMELY MANNER.								
	1	1.5	2	2.5	3	3.5	4	4.5	5
	Unacceptable		Needs Improvement		Meets Expectations		Exceeds Expectation		Outstanding
Dependability									
Attendance/Punctuality	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	ALWAYS EARLY AND FLEXIBLE IF CHANGES OCCURE.								
Reliability/Timeliness	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CARL IS THE MOST DEPENDABLE PERSON IN THE KITCHEN.								
Consistency	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	THE GUY IS LIKE CLOCK WORK.								
	1	1.5	2	2.5	3	3.5	4	4.5	5
	Unacceptable		Needs Improvement		Meets Expectations		Exceeds Expectation		Outstanding
Professionalism									
Teamwork	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	A BORN LEADER CARL IS QUICK TO HELP AND IMPRESSES EVERYONE WITH RESPECT.								
Communication	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CARL IS SURE TO NOTIFY US OF ANY RELEVANT SITUATION AND GUIDES TEAM MEMBERS EFFECTIVELY EVERYDAY.								
Initiative	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CARL IS A SELF STARTER WHO THINKS SYSTEMATICALLY.								
Time Management	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CARL EFFECTIVELY MANAGES BREAK FOR THE ENTIRE DISH TEAM DAILY. THAT ISN'T AN EASY TASK.								
	1	1.5	2	2.5	3	3.5	4	4.5	5
	Unacceptable		Needs Improvement		Meets Expectations		Exceeds Expectation		Outstanding
Work Quality & Job Knowledge	5		Dependability	5		Professionalism	5		Average Rating
Overall Rating 5									

EVALUATION	
Additional Comments	
Action Plan	

VERIFICATION OF REVIEWS	
By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.	
Employee Signature	Date 8-12-19
Manager Signature	Date 8/13/19

\$27.50