

Acrobat
outsourcing
Your Hospitality Staffing Professionals

Employee Performance Review

EMPLOYEE INFORMATION

Employee Name Ernie Benjamin

Job Title Dishwasher

Department Dish

Review Period Annual

Date of Review

Date

Manager

RATINGS

1

1.5

2

2.5

3

3.5

4

4.5

5

Unacceptable

Needs Improvement

Meets Expectations

Exceeds Expectation

Outstanding

Work Quality & Job Knowledge

Technical Ability

Comments/
Specific Accomplishments

Constantly working

Work Quality

Comments/
Specific Accomplishments

Job Knowledge

Comments/
Specific Accomplishments

Creativity

Comments/
Specific Accomplishments

Productivity

Comments/
Specific Accomplishments

Finds tasks / Helps out inside dish room

1

1.5

2

2.5

3

3.5

4

4.5

5

Unacceptable

Needs Improvement

Meets Expectations

Exceeds Expectation

Outstanding

Dependability

Attendance/Punctuality

Comments/
Specific Accomplishments

Reliability/Timeliness

Comments/
Specific Accomplishments

Always on time

1

1.5

2

2.5

3

3.5

4

4.5

5

Unacceptable

Needs Improvement

Meets Expectations

Exceeds Expectation

Outstanding

Professionalism

Teamwork

Comments/
Specific Accomplishments

Communication

Comments/
Specific Accomplishments

Initiative

Comments/
Specific Accomplishments

Helps all dishwashers

1

1.5

2

2.5

3

3.5

4

4.5

5

Unacceptable

Needs Improvement

Meets Expectations

Exceeds Expectation

Outstanding

Overall Rating

Average Rating

EVALUATION

Additional Comments

Continue to be a great team player

Action Plan

VERIFICATION OF REVIEWS

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature Ernie Benjamin

Date 9-19-19

Date

Manager Signature

18/hr
\$14.50 Cart recommends
\$20/14H

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