

Acrobat
outsourcing
Your Hospitality Staffing Professionals

Employee Performance Review

EMPLOYEE INFORMATION		Date of Review																			
Employee Name	Neftali Perez	Date																			
Job Title	Dishwasher	Manager																			
Department	Dish																				
Review Period	90 Days																				
RATINGS <table border="1" style="width: 100%; text-align: center;"> <tr> <td>1</td> <td>1.5</td> <td>2</td> <td>2.5</td> <td>3</td> <td>3.5</td> <td>4</td> <td>4.5</td> <td>5</td> </tr> <tr> <td>Unacceptable</td> <td>Needs Improvement</td> <td>Meets Expectations</td> <td>Exceeds Expectation</td> <td>Outstanding</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>				1	1.5	2	2.5	3	3.5	4	4.5	5	Unacceptable	Needs Improvement	Meets Expectations	Exceeds Expectation	Outstanding				
1	1.5	2	2.5	3	3.5	4	4.5	5													
Unacceptable	Needs Improvement	Meets Expectations	Exceeds Expectation	Outstanding																	
Work Quality & Job Knowledge																					
Technical Ability	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments																					
Work Quality	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments	Always ready to work																				
Job Knowledge	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments	Knows all areas of dish																				
Creativity	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments																					
Productivity	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments	Constantly finds something to do																				
1	1.5	2	2.5	3	3.5	4	4.5	5													
Unacceptable	Needs Improvement	Meets Expectations	Exceeds Expectation	Outstanding																	
Dependability																					
Attendance/Punctuality	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments	Always here																				
Reliability/Timeliness	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments																					
Consistency	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments																					
1	1.5	2	2.5	3	3.5	4	4.5	5													
Unacceptable	Needs Improvement	Meets Expectations	Exceeds Expectation	Outstanding																	
Professionalism																					
Teamwork	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments	Works well with all - on both sides of dish everyday																				
Communication	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments	Communicates well with R/O																				
Initiative	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments																					
Time Management	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>														
Comments/ Specific Accomplishments																					
5	5	5	Overall Rating	5	Average Rating	5															
Work Quality & Job Knowledge		Dependability	Professionalism																		
EVALUATION																					
Additional Comments	Excellent worker, great addition to the team																				
Action Plan																					
VERIFICATION OF REVIEWS <p>By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.</p>																					
Employee Signature																					
Manager Signature																					
Date	9/19/19																				
Date																					

18/hr
Carl recommends
19/wk. 184