

## Gary Wittenbach - Formal Resignation

Claudia Revelo-Lee

Fri 10/11/2019 11:05 AM

**To:** gwittenbach53@gmail.com <gwittenbach53@gmail.com>  
**Cc:** HS San Francisco <hssf@theservicecompanies.com>

Hello Gary,

I am following up via email about our phone conversation a few minutes ago. As of this morning, you've decided to quit The Service Companies (formally known as Acrobat Outsourcing), and would like to be paid out for your PTO hours. We have processed your requests, deleted you off future shifts and validated your hours for this week. Like we discussed, you will be receiving a paper check which you elected to pick up at the TSC office (665 3rd Street). We will alert you when the check is available for pick up.

Thank you kindly for your years of dedication and hard work!

Best of luck,

**Claudia Revelo-Lee**  
**Onsite Coordinator at Dropbox**

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