

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Employee Performance Review

EMPLOYEE INFORMATION		Date of Review
Employee Name	Keth Bynum	10/14/19
Job Title		Date
Department	dish	Manager
Review Period	ANNUAL REVIEW	

	1	1.5	2	2.5	3	3.5	4	4.5	5
	Unacceptable		Needs Improvement		Meets Expectations		Exceeds Expectation		Outstanding
Work Quality & Job Knowledge									
Technical Ability	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	KNOWS THE SYSTEM & CHEMICAL								
Work Quality	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments									
Job Knowledge	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments									
Creativity	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments									
Productivity	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	DOES WHAT NEED TO BE DONE TO DO THE JOB								
Dependability									
Attendance/Punctuality	☐	☐	☐	☐	☐	☐	☐	☒	☐
Comments/ Specific Accomplishments	GOES UP & BEYOND HIS DUTIES TO HELP HIS TEAM								
Reliability/Timeliness	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments									
Consistency	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CONTINUE TO BE A TEAM PLAYER								
Professionalism									
Teamwork	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	ALWAYS LOOKING TO SEE WHAT MORE NEED TO BE DONE								
Communication	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments									
Initiative	☐	☐	☐	☐	☐	☐	☐	☐	☒
Comments/ Specific Accomplishments	CONTINUE TO BE SELF MOTIVATED								
Time Management	☐	☐	☐	☐	☐	☐	☒	☐	☐
Comments/ Specific Accomplishments	DOES A GOOD JOB								
Overall Rating									
Work Quality & Job Knowledge									
Dependability									
Professionalism									
Average Rating									

EVALUATION	
Additional Comments	MR. BYNUM IS A TRUE ASSET TO THE DISH TEAM
Action Plan	

VERIFICATION OF REVIEWS	
By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.	
Employee Signature	Date
Manager Signature	Date 10/16/19

\$22 LR 1/14/19

HIRED 10/11/2018

RECOMMEND \$1.00 yes \$23.00