

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Employee Performance Review

EMPLOYEE INFORMATION

Employee Name Rob Palacpac

Date of Review 11/8/19

Job Title Line Cook

Date 11/8/19

Department Dinner

Manager Don Hughes

Review Period

to

RATINGS

1
Unacceptable

1.5

2

Needs Improvement

2.5

3

Meets Expectations

3.5

4

Exceeds Expectation

4.5

5

Outstanding

Work Quality & Job Knowledge

Technical Ability

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Comments/
Specific Accomplishments

Much improved but didn't start from a bad spot either

Work Quality

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Comments/
Specific Accomplishments

Job Knowledge

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Comments/
Specific Accomplishments

Creativity

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Comments/
Specific Accomplishments

This will come in time

Productivity

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Comments/
Specific Accomplishments

1
Unacceptable

1.5

2

Needs Improvement

2.5

3

Meets Expectations

3.5

4

Exceeds Expectation

4.5

5

Outstanding

Dependability

Attendance/Punctuality

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Comments/
Specific Accomplishments

Never a worry here

Reliability/Timeliness

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Comments/
Specific Accomplishments

Consistency

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Comments/
Specific Accomplishments

1
Unacceptable

1.5

2

Needs Improvement

2.5

3

Meets Expectations

3.5

4

Exceeds Expectation

4.5

5

Outstanding

Professionalism

Teamwork

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Comments/
Specific Accomplishments

Great in this dept, always looking for next job

Communication

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Comments/
Specific Accomplishments

Asks all the right questions

Initiative

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Comments/
Specific Accomplishments

Time Management

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Comments/
Specific Accomplishments

Work Quality & Job Knowledge 4

Dependability 5

Overall Rating

Professionalism 4.5

Average Rating 4.5

EVALUATION

Additional Comments

Action Plan

*Rob has proven to be a very capable cook. Very pleased w/ progress
Keep learning skills, keep learning time mgmt, keep asking questions*

VERIFICATION OF REVIEWS

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature

Date

Manager Signature

Date

\$1.30 raise