
Re: Jordan Corbino - Running Late

8 messages

Anna Shova <ashova@dropbox.com>

Tue, Nov 19, 2019 at 11:15 AM

To: Ariel Hasbun <ariel@acrobatoutsourcing.com>, Nathaniel Hoffa <natehoffa@dropbox.com>

Cc: TuckShopOps <tuckshopops@dropbox.com>, Claudia Revelo-Lee <claudia.revelo-lee@theservicecompanies.com>, Jaime Barnhart <jbarnhart@dropbox.com>

Thank you for letting us know.

[+Nathaniel Hoffa](#)

Any

On Tue, Nov 19, 2019 at 11:13 AM Ariel Hasbun <ariel@acrobatoutsourcing.com> wrote:

Hello Chefs and Managers,

Please be advised that Jordan Corbino has called that he is running late to his shift and should be there by 2pm.

Apologies for the inconvenience.

Best,

Ariel Hasbun
Operations ManagerThe Service Companies
[665 3rd St - Suite 415 | San Francisco, CA 94107](#)O: 415.373.1218 M: 510.421.1405
E: ariel.hasbun@theservicecompanies.com

If you are placing a last-minute order or calling off a shift, please call our 24-hour answering service at (800) 236-2276 ext. 2207



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Anna Shova
Food and Beverage Operations Coordinator
ashova@dropbox.com
[1800 Owens Street, San Francisco](#)

Nathaniel Hoffa <natehoffa@dropbox.com>
To: Anna Shova <ashova@dropbox.com>
Cc: Ariel Hasbun <ariel@acrobatoutsourcing.com>, TuckShopOps <tuckshopops@dropbox.com>, Claudia Revelo-Lee <claudia.revelo-lee@theservicecompanies.com>, Jaime Barnhart <jbarnhart@dropbox.com>

Tue, Nov 19, 2019 at 11:26 AM

Hello Ariel,

Thank you kindly for the update.
It appears that Jordan is starting to develop a history of missing a few hours of work each week due to last minute changes in his personal schedule.
Is it possible to arrange a time to speak with him regarding the importance of his attendance? Kindly advise, accordingly. Thanks.

Best, Nate

On Nov 19, 2019, at 11:15 AM, Anna Shova <ashova@dropbox.com> wrote:

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Nathaniel Hoffa <natehoffa@dropbox.com>
To: Ariel Hasbun <ariel@acrobatoutsourcing.com>
Cc: TuckShopOps <tuckshopops@dropbox.com>, Claudia Revelo-Lee <claudia.revelo-lee@theservicecompanies.com>, Jaime Barnhart <jbarnhart@dropbox.com>

Tue, Nov 19, 2019 at 12:50 PM

Hello Ariel,

Jordan just arrived on site and is clocking in now to start his shift.
Claudia and Jaime, can you still pull him aside briefly and talk to him about the importance of time management in his personal life so that he is able to be at work on time? It is important for our team to be timely and reliable in their attendance, as to allow all of the gears in our operation to move in sync. Thanks!

Best, Nate

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--

Nate Hoffa
Food & Beverage Operations Manager
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Jaime Barnhart <jbarnhart@dropbox.com>
To: Nathaniel Hoffa <natehoffa@dropbox.com>
Cc: Ariel Hasbun <ariel@acrobatoutsourcing.com>, TuckShopOps <tuckshopops@dropbox.com>, Claudia Revelo-Lee <claudia.revelo-lee@theservicecompanies.com>

Tue, Nov 19, 2019 at 1:57 PM

Hello Nathaniel,

I can speak with Jordan today about his attendance, I want to reiterate and make sure that he's aware of how it can affect his assignment here during his 90 day period. What would be a good time to speak with Jordan?

Thank you,

Jaime Barnhart
Onsite Supervisor at Dropbox
The Service Companies
1800 Owens Street | San Francisco, CA 94158
C: 415-590-0384 O: 415-431-8826 ext 1
E: Jaime.Barnhart@TheServiceCompanies.com

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Nathaniel Hoffa <natehoffa@dropbox.com>
To: Jaime Barnhart <jbarnhart@dropbox.com>
Cc: Ariel Hasbun <ariel@acrobatoutsourcing.com>, TuckShopOps <tuckshopops@dropbox.com>, Claudia Revelo-Lee <claudia.revelo-lee@theservicecompanies.com>

Tue, Nov 19, 2019 at 2:04 PM

Hello Jaime,

As always, thanks for your support.
I will have Jordan meet you at your desk at 4:00, if that works for you.

Best, Nate
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Jaime Barnhart <jbarnhart@dropbox.com> Tue, Nov 19, 2019 at 2:14 PM
To: Nathaniel Hoffa <natehoffa@dropbox.com>
Cc: Ariel Hasbun <ariel@acrobatoutsourcing.com>, TuckShopOps <tuckshopops@dropbox.com>, Claudia Revelo-Lee <claudia.revelo-lee@theservicecompanies.com>

Hello Nate,

If possible is there anyway to adjust Jordan to meeting me at 3:45? If not, I can try to make 4pm work.

Thank you,
Jaime Barnhart
Onsite Supervisor at Dropbox
The Service Companies
1800 Owens Street | San Francisco, CA 94158
C: 415-590-0384 O: 415-431-8826 ext 1
E: Jaime.Barnhart@TheServiceCompanies.com

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Nathaniel Hoffa <natehoffa@dropbox.com> Tue, Nov 19, 2019 at 2:24 PM
To: Jaime Barnhart <jbarnhart@dropbox.com>
Cc: Ariel Hasbun <ariel@acrobatoutsourcing.com>, TuckShopOps <tuckshopops@dropbox.com>, Claudia Revelo-Lee <claudia.revelo-lee@theservicecompanies.com>

Hello Jaime,

3:45 works. I will let him know.

Best, Nate
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Jaime Barnhart <jbarnhart@dropbox.com> Tue, Nov 19, 2019 at 3:53 PM
To: Nathaniel Hoffa <natehoffa@dropbox.com>
Cc: Ariel Hasbun <ariel@acrobatoutsourcing.com>, TuckShopOps <tuckshopops@dropbox.com>, Claudia Revelo-Lee <claudia.revelo-lee@theservicecompanies.com>

Hello Nate,

I spoke with Jordan, he has been made aware of the importance of his attendance record and timeliness, and of how it can affect his assignment here. This conversation has been added to his notes.

Thank you,
Jaime Barnhart
Onsite Supervisor at Dropbox
The Service Companies
1800 Owens Street | San Francisco, CA 94158
C: 415-590-0384 O: 415-431-8826 ext 1
E: Jaime.Barnhart@TheServiceCompanies.com

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