



ACROBAT OUTSOURCING

TSC GROUP

Employee Performance Review

EMPLOYEE INFORMATION										
Employee Name Daniel Diaz					Date of Review	11/27/19				
Job Title Smoothie Barista					Date 11/27/19					
Department Tuckshop					Manager	Jaime B.				
Review Period		to 12/3								
RATINGS										
		1	1.5	2	2.5	3	3.5	4	4.5	5
		Unacceptable	Needs Improvement	Meets Expectations						Outstanding
Work Quality & Job Knowledge										
Technical Ability	<input type="radio"/>									
Comments/ Specific Accomplishments										
Work Quality	<input type="radio"/>									
Comments/ Specific Accomplishments										
Job Knowledge	<input type="radio"/>									
Comments/ Specific Accomplishments										
Creativity	<input type="radio"/>									
Comments/ Specific Accomplishments										
Productivity	<input type="radio"/>									
Comments/ Specific Accomplishments										
		1	1.5	2	2.5	3	3.5	4	4.5	5
		Unacceptable	Needs Improvement	Meets Expectations						Outstanding
Dependability										
Attendance/Punctuality	<input type="radio"/>									
Comments/ Specific Accomplishments										
Reliability/Timeliness	<input type="radio"/>									
Comments/ Specific Accomplishments										
Consistency	<input type="radio"/>									
Comments/ Specific Accomplishments										
		1	1.5	2	2.5	3	3.5	4	4.5	5
		Unacceptable	Needs Improvement	Meets Expectations						Outstanding
Professionalism										
Teamwork	<input type="radio"/>									
Comments/ Specific Accomplishments										
Communication	<input type="radio"/>									
Comments/ Specific Accomplishments										
Initiative	<input type="radio"/>									
Comments/ Specific Accomplishments										
Time Management	<input type="radio"/>									
Comments/ Specific Accomplishments										
Overall Rating										
Work Quality & Job Knowledge	4		Dependability	5		Professionalism	4		Average Rating	4.5

EVALUATION

Additional Comments	Daniel is an outstanding employee. He keeps busy, he's a teamplayer, has great customer service and always looking out for improving/bettering the station.		
Action Plan	Now, after a couple months of being open, maybe Daniel can help w/ development of more smoothies w/ me		

VERIFICATION OF REVIEWS

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature	<i>Daniel Diaz Duran</i>	Date	11/27/19
Manager Signature	<i>Carmen Vazquez</i>	Date	11/27/19