



## PERFORMANCE DOCUMENT

Name: Deaunte Montgomery Team Member Number: 54178  
Position: Dishwasher Property: Dropbox-SF  
Issued By: Jaime Barnhart Title: Onsite Supervisor

### Type of Entry (Check Applicable Box):

Documented Verbal Warning  Suspension - Number of Days \_\_\_\_\_  
 Written Warning  Suspension Pending Investigation  
 Final Written Warning  Termination (complete fields below)  
Last Day Worked: \_\_\_\_\_ Term Date: \_\_\_\_\_

### Nature of Entry (Check Applicable Box):

Attendance  Policy/Performance

### Prior documentation (Dates and Infractions):

Violated standard of conduct. Please refer to the Employee Handbook for conduct standards:

Didn't call to say he was running an hour late today 12/6

### Provide details and description of the infraction:

Deaunte clocked in a 6:30am when his original schedule is 5:30am, he did not reach out to anyone.

### Describe corrective behavior and actions:

Please make sure you are calling the TSC main line 415-431-8826 ext 1. and try to avoid running late at all costs.

### Team Member Comments:

Employee Signature

Date: 12-6-19

Supervisor Signature

Date:

12/6/19

Manager Signature

Date: