



GRAND HYATT SAN ANTONIO

LATE\ABSENT CALL IN

Call in Date: 1/2/2020 **Time:** 6:00 am

Confirmation #: 01-02-05

Employee: Sandra Maltos

Department: Housekeeping

Called in and stated that HE/SHE will be: ABSENT From/to work, and gave the following reason: FAMILY SICK

The employee was scheduled to work shift: 8am-4:30pm

The employee can be reached at: 210-584-6282

Message received by: C. Mauricio

Department notified: Housekeeping **Date:** 1/2/2020 **Time:** 6:07 am

Message picked up by: Click here to enter text. **Date:** Click here to enter a date. **Time:** Click here to enter text.

Notified by E-mail: Choose an item.