



ACROBAT OUTSOURCING

TSC GROUP

Employee Performance Review

EMPLOYEE INFORMATION

Employee Name **Joel Zuniga**

Job Title **Line Cook**

Department **Tuck Shop**

Review Period **Sep 2019**

to **Nov 2019**

Date of Review **12/15/2019**

Date **1/6/2020**

Manager **Eddie Garcia**

RATINGS

| | 1 Unacceptable | 1.5 | 2 Needs Improvement | 2.5 | 3 Meets Expections | 3.5 | 4 Exceeds Expectation | 4.5 | 5 Outstanding |
|--|-------------------|-----|------------------------|-----|-----------------------|-----|--------------------------|-----|------------------|
|--|-------------------|-----|------------------------|-----|-----------------------|-----|--------------------------|-----|------------------|

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|---|-------------------|-----|------------------------|-----|-----------------------|-----|--------------------------|-----|------------------|
| Work Quality & Job Knowledge | | | | | | | | | |
| Technical Ability | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |
| Work Quality | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |
| Job Knowledge | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |
| Creativity | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |
| Productivity | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |

Increased speed in finishing projects is the focus for Joel.

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|---------------------------------------|-------------------|-----|------------------------|-----|-----------------------|-----|--------------------------|-----|------------------|
| Dependability | | | | | | | | | |
| Attendance/Punctuality | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |
| Reliability/Timeliness | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |
| Consistency | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |

Joel is punctual, reliable and a great team player.

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|---------------------------------------|-------------------|-----|------------------------|-----|-----------------------|-----|--------------------------|-----|------------------|
| Professionalism | | | | | | | | | |
| Teamwork | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |
| Communication | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |
| Initiative | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |
| Time Management | | | | | | | | | |
| Comments/ Specific Accomplishments | | | | | | | | | |

Communication of the operational status of station needs improvement.

| | | | | | | | | |
|------------------------------|---|---------------|---|----------------|-----------------|---|----------------|---|
| Work Quality & Job Knowledge | 3 | Dependability | 3 | Overall Rating | Professionalism | 3 | Average Rating | 3 |
|------------------------------|---|---------------|---|----------------|-----------------|---|----------------|---|

| | | |
|------------|---------------------|--|
| EVALUATION | Additional Comments | Station is always up on time and ready for service. |
| | Action Plan | Keep menu items simple and improve upon time management. |

VERIFICATION OF REVIEWS

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature

Date **1/7/20**

Manager Signature

Date **1/7/2020**