

GRAND HYATT SAN ANTONIO

LATE\ABSENT CALL IN

Call in Date: **1/9/2020** **Time:** 6:03 am

Confirmation #: **01-09-04**

Employee: Alexandra Salas

Department: Housekeeping

Called in and stated that HE/SHE will be: **ABSENT** From/to work, and gave the following reason: **SICK**

The employee was scheduled to work shift: **8am**

The employee can be reached at: **210-719-4018**

Message received by: **C. Mauricio**

Department notified: **Housekeeping** Date: **1/9/2020** Time: **6:10 am**

Message picked up by: Click here to enter text. **Date:** Click here to enter a date. **Time:** Click here to enter text.

Notified by E-mail: Choose an item.