

Marcelis Lee

Nathaniel Hoffa <natehoffa@dropbox.com>

Wed 1/15/2020 4:09 PM

To: Jaime Barnhart <Jaime.Barnhart@theservicecompanies.com>

Cc: TuckShopOps <tuckshopops@dropbox.com>; Carl Rebong <Carl.Rebong@theservicecompanies.com>

Good Afternoon Jaime,

I wanted to bring an issue to your attention regarding the performance of Marcelis Lee. One of Marcelis' daily tasks is to be sure that all equipment is set up for daily snack at 4:00. While Marcelis is on top of it eighty five percent of the time, he will drop the ball from time to time. This afternoon, I went to check on the station at 3:50 and nothing had been prepared and we had to scramble to be on time. This is something that I would like noted on his record and I will document it with you in the future should it happen again. After this initial notation, it will be considered a write up for failing to complete a specific task.

Kindly reach out with questions/concerns.

Best, Nate

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Nate Hoffa
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