



## PERFORMANCE DOCUMENT

Name: Don Reed  
Position: Cook  
Issued By: Jaime Barnhart

Team Member Number: 28724  
Property: San Francisco  
Title: OnSite Supervisor

### Type of Entry (Check Applicable Box):

Documented Verbal Warning  
 Written Warning  
 Final Written Warning

Suspension - Number of Days \_\_\_\_\_  
 Suspension Pending Investigation  
 Termination (complete fields below)  
Last Day Worked: \_\_\_\_\_ Term Date: \_\_\_\_\_

### Nature of Entry (Check Applicable Box):

Attendance  Policy/Performance

### Prior documentation (Dates and Infractions):

Verbal Warning Issued 11/22/2019

### Violated standard of conduct. Please refer to the Employee Handbook for conduct standards:

Call out under 24 hours in past 3 months: 11/01, 11/22, 12/2, 12/11, 12/12, 12/13, 11/15

Prior call outs under 24 hours in 2019: 10/7, 9/3, 8/8, 6/18, 4/24, 4/23, 2/19

### Provide details and description of the infraction:

### Describe corrective behavior and actions:

Attend shifts for the next 90 days without attendance issue.

### Team Member Comments:

Employee Signature

Don Reed

Date: 11/17/2020

Supervisor Signature

J. Barnhart

Date: 11/17/2020

Manager Signature

Date: