

Employment

Teresa S <teresa.starling@gmail.com>

Wed 1/29/2020 1:02 PM

To: Ivy Fielden <Ivy.Fielden@theservicecompanies.com>

Hello, Ms Fielden

This is Teresa Starling,

I want to let you know that I

am putting in a two weeks notice to end employment with the company. I wanted the job because of the housekeeping position at

Baylor Hospital. Since that position is no longer available I really don't want to do the other jobs.

Thank you

On Wed, Jan 29, 2020, 12:08 PM Ivy Fielden <Ivy.Fielden@theservicecompanies.com> wrote:

Hello Team!

We have a **SERVER** shift available for pick-up next Friday, February 7th!

Read this email very carefully and respond letting us know if you're 100% able to work this shift. Once we confirm you are fit for the job and you are committed, your name is added to the clients' roster and we will send you a confirmation email with additional shift details. **PLEASE DO NOT BACK OUT LAST MINUTE!!!**

IMPORTANT NOTES *PLEASE READ BEFORE VIEWING SHIFT DETAILS*****

- Only reply to the email. Please DO NOT text us with the shifts you can work
- Please check your email & calendar first to see if you're already scheduled for any of these dates
- If you are scheduled, we would have sent you a confirmation email
- You **MUST** have experience in the position for us to put you on the job
- Make sure you click the link for directions so you are aware of the location before committing to a shift
- These are just approximate end times. You will be expected to work the entire shift

(SHIFT 1) LOCATION: MARY KAY CORPORATE (DALLAS) - [click here](#) for directions

UNIFORM: White Bistro with Black Vest - White long-sleeve button-down, black vest, black long plain tie, black slacks, black socks and belt and black slip-resistant shoes

SHIFT 2: SERVER – Friday, February 7th @ 4:30 P.M. – 9:30 P.M.

ADDITIONAL NOTES:

- **If you do not have a Black Vest, you may borrow one from us. This will be given to you at the time of check-in**
- Mary Kay background check is required

Again, only respond to this email if you are 100% available to work. Once we confirm you are fit for the job and you are committed, your name is added to the job and we will send you a confirmation email with additional

shift details. **PLEASE DO NOT BACK OUT LAST MINUTE!!!**

Thank you!

Ivy Fielden

Operations Manager, Staffing Services

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