

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Employee Performance Review

EMPLOYEE INFORMATION

Employee Name Jameel Ali Suluki
Job Title utility / Dish
Department _____

Date of Review _____
Date 2-5-20
Manager _____

Review Period _____ to _____

RATINGS

1 1.5 2 2.5 3 3.5 4 4.5 5
Unacceptable Needs Improvement Meets Expectations Exceeds Expectation Outstanding

Work Quality & Job Knowledge

Technical Ability ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments great work capability. Has not ran into Any jobs he cannot do, he's great ✓

Work Quality ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments gives every job 100%. ✓

Job Knowledge ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments If I were to call in sick he can still complete the job he knows everything. ✓

Creativity ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments He has shown me a thing or two. ✓

Productivity ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments he is progressing very well. ✓

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Dependability

Attendance/Punctuality ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments He calls out / Late on time / ahead and he has great attendance ✓

Reliability/Timeliness ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments Very reliable ✓

Consistency ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments He Doesn't give up ✓

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Professionalism

Teamwork ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments needs to learn how to accept help / pointers and work on his volume of tone when expressing himself. x

Communication ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments He's very great with telling me his breaks ✓

Initiative ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments He has good intentions hes here to stay he says ✓

Time Management ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Comments/ Specific Accomplishments Very great on timing he finishes his work strong ✓

Overall Rating
Work Quality & Job Knowledge 2.5 Dependability 1.5 Professionalism 1.3 Average Rating 5.3

EVALUATION

Additional Comments He works hard deserves a good pay rate.

Action Plan I plan to keep him under my wing.

VERIFICATION OF REVIEWS

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature Dominique Holmes
Manager Signature Jameel Suluki

Date Feb, 5, 2020
Date 02, 07, 2020