

Job: Tray Servers w/e 11/29 sent to ajimenez0333@gmail.com

jared.sablan@theservicecompanies.com <jared.sablan@theservicecompanies.com>

Mon 11/23/2020 6:54 PM

To: Jared Sablan <Jared.Sablan@theservicecompanies.com>

This is a copy of an email sent to ajimenez0333@gmail.com

Hi Adalfi,

Are you available for this shift on Friday? Let us know, thank you!

Employee ID: 52762

Job: Tray Servers w/e 11/29

Job Code: 316852

Client: Sodexo - Bayonne Medical Center

Report to: Michael

Position: Server--Buffet

The following Dates:

11/27/2020 @ 6:30 AM

Uniform: Bistro--Black NO Tie

Location: 29 East 29th St

Bayonne NJ 07002

Bayonne Medical Center

29 East 29th Street

Bayonne, NJ 07002

*Enter through the main entrance and let security know that you are there to work with Tanya in the kitchen.

- Please arrive refreshed, dressed, pressed and ready to work.
- Not reporting to your confirmed shift for ANY reason could result in your TERMINATION. Call-offs will require valid proof.
- Please arrive within 15 min. before your scheduled shift. If you are running late or are lost please call the emergency answering service at 800-236-2276 and leave a detailed message for the Staffing Managers.
- If you are not able to make it to your scheduled shift, you are required to give us 24-hour notice by calling the emergency line. If you are sick, you are required to call the emergency line at least 4 hours before your scheduled shift.
- If you are an Extra or not needed due to overstaffing, you will be paid for 2 hours as long as you were at the event on time.
- If you are LATE for your shift, need to leave early due to your own circumstances or are requested to leave due to inappropriate uniform

or conduct, you will only be paid for the actual hours worked.

-Consult with your Staffing Manager or the The Service Companies Lead concerning your schedule or should any issues arise.

-You can use google maps for directions.

Thank you and have a great assignment!

Jared Sablan

Regional Manager - Northern California

Hospitality Services

M: (415) 786-0591

jared.sablan@theservicecompanies.com

