

Michelle Aguilar - Documented Verbal Warning Follow Up

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To: Michele Cervantes <cervinitup@stripe.com>; stephanied@stripe.com <stephanied@stripe.com>

Hello,

I wanted to follow up and let you know that I did speak with Michelle and administer a documented verbal warning. She has been informed that her attendance is slowly becoming an issue and that we really do need communication regarding her tardiness and/or time off ahead of time or as quickly as possible. I told her that for as much as we have been able to accommodate for her, the communication and attendance is extremely important and that if it continues to be an issue the disciplinary cycle has now started and the next part of this would be a written warning that could lead to be terminated.

Best,

Jaime Barnhart
Operations Manager

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