

Re: Tardiness Coaching Follow Up

Jaime Barnhart <Jaime.Barnhart@theservicecompanies.com>

Tue 4/12/2022 11:18 AM

To: Travis Minckler <sliderprik@gmail.com>

Cc: stephanied@stripe.com <stephanied@stripe.com>; Michele Cervantes <cervinitup@stripe.com>

Bcc: Jared Sablan <Jared.Sablan@theservicecompanies.com>

Hi Travis,

I also wanted to note that you did express concern for when we fully transition over to Oyster Point and how you may be unsure of what time you will be able to make it work due to Bart not running early enough. Since you did say you would discuss this with Michele and Stephanie and potentially see if a new schedule would work better for you, I will leave that for you to talk with them about.

Thank you,

Jaime Barnhart

Operations Manager

M: 650.488.4823

E: Jaime.Barnhart@theservicecompanies.com



From: Jaime Barnhart

Sent: Tuesday, April 12, 2022 11:07 AM

To: Travis Minckler <sliderprik@gmail.com>

Cc: stephanied@stripe.com <stephanied@stripe.com>; Michele Cervantes <cervinitup@stripe.com>

Subject: Tardiness Coaching Follow Up

Hi Travis,

I just wanted to follow up to document the conversation we had regarding your tardiness from last week, I will provide the dates and times discussed, below.

- Thursday 4/7 - Clocked in at 6:50am
- Friday 4/8 - Clocked in at 7am

Regarding the actions needed from you, we will request 30 days of perfect attendance starting tomorrow Wednesday 4/13, as discussed, certain reasons for being late will be excused on a case by case basis but the example given was if you are driving to work and your car were to break down, that would be something we would consider as excused, but overall we hope to see your attendance improve.

Additionally, one point I mentioned during our talk, regarding these dates above, is that there was no communication on your end notifying either me, Stephanie or Michele of your lateness. Moving forward please make sure to notify a manager if you are going to be late.

Best,
Jaime Barnhart
Operations Manager

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